

Annual Program Report for Postgraduate Studies



بيت الحكيم

Program Name:
Qualification Level:
Department:
College:
Institution:
Academic Year:
Program Main Location::
Branches Offering the Program:
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A. Follow up on the implementation of the Previous Development Plan

Follow up on the program's previous annual report's development plan and its extent of implementation.

Priorities for Improvement	Planned Strategies	Action Responsibility	Planned Completion Date	Achievement level		In Case of Incompleteness	
				Complete	Incomplete	Reasons	Suggested Action

B. Program Statistics

1. Students Statistics (in reporting year)

No.	Component	Results
1	Number of students enrolled in the program at all levels	
2	Number of students who started the program	
3	Number of students who completed the program	
Number of students who completed the major tracks of the program (if any):		
4	a.	
	b.	
	c.	
5	Number of students who have completed the program exit points (if any)	

2. The Program Statistics Results Analysis

(In light of the program data, strengths, areas for development, and improvement priorities are identified.)

Strengths:
Aspects for Improvement:
Aspects that need improvement with priorities:

C. Program Learning Outcomes Evaluation

1. Program Learning Outcomes Results

No.	Learning Outcomes	Evaluation Methods (Direct-Indirect)	Target Performance Level	Evaluation Results
Knowledge and Understanding				
K1				
K2				
K3				
K4				
K5				
Skills				

No.	Learning Outcomes	Evaluation Methods (Direct-Indirect)	Target Performance Level	Evaluation Results
S1				
S2				
S3				
S4				
S5				
Values				
V1				
V2				
V3				
V4				
V5				
Comments on the program learning outcomes Evaluation results:				

* The outcomes of learning outcomes monitored during the reporting year are reported in accordance with the program strategy for assessing learning outcomes.

** A second report is provided with the results of measuring the program's learning outcomes for both the male and female halves, as well as each branch of the program (if any).

2. Program Learning Outcomes Analysis

(In light of the program data, strengths, areas for development, and improvement priorities are identified.)

Strengths:
Aspects for Improvement:
Aspects that need improvement with priorities:

D. Summary of Courses Reports

1. Teaching Planned Course/Units

Courses/units that were planned but not taught during the academic year are indicated, along with the reasons and compensation actions.

Academic Course	Topics/ Units	Reason for Not Covering/discrepancies	Compensating Actions

2 . Courses in which variation in results

According to the course reports, the courses where variations in results are detected are specifically addressed, including: (completion rate, grade distribution, students' outcomes, and so on) with an explanation of the causes of these discrepancies and improvement actions.

Course Name and Code	Differences	Reasons of Differences	Improvement Actions

3. Course Reports Results Analysis

(In light of the program data, strengths, areas for development, and improvement priorities are identified.)

Strengths:
Aspects for Improvements
Aspects that need improvement with priorities:

E. Program Activities

1. Students Counseling and Support

Activities carried out	Brief description of the activity *
Comment on the program's activities for student counseling and support **	

* Includes implementation timing, participant number, outcomes, and any additional information.

* Includes the program's overall schedule of performance in these activities.

2. Development Activities for Faculty Members and Supporting Staff

Activities carried out	Participants Number		Brief description of the activity *
	Faculty Members	Supporting Staff	
Development Activities for Faculty Members and Supporting Staff **			

* including timing of implementation, number of participants, and outcomes.

** including overall evaluation of the program's performance in these activities (if any).

3. Scientific Research, Innovations and Inventions

a. Research achievements (in the reporting year) *

Scientific Output Source (research group / research chair / individual research / research project... etc.)	Ranking of Scientific Output (research, work papers, books, inventions, and so on).	Number of Participants		Status of production** (Published, approved for publishing, patented, etc.)
		Faculty Members	Program Students	
Total				

* A attach program's faculty and students' research output, including basic data such as (researcher's name, research title, publishing authority, date of publication...etc.)

** When there are several scientific productions, the program separates the numbers for each categorization (for example, in individual research, if the total number reaches (10), then (6) published, (4) accepted for publishing, and so on) are included in the case of production.

Comment on the research achievements

B. Scientific dissertations (approved within the reporting year)

Theses Title	Researcher	Supervisors	Grades

Comments on Scientific Theses

4. Program Activities Results Analysis

(In light of the program data, strengths, areas for development, and improvement priorities are identified.)

Strengths:
Aspects for Improvements:
Aspects that need improvement with priorities:

9. Program Evaluation

1. Courses Evaluation

Course Code	Course Name	Course Evaluation by Students (Yes/No)	Other Evaluation (If any)	Suggestions for development:

2. Scientific Supervision Evaluation

a. Students' Evaluation for Scientific Supervision

Date:	Number of Participants:
Students Feedback	Program Response
Strengths • •	
Areas for Improvement: • •	
Suggestions for Development: • •	

B. Other Evaluation for Scientific Supervision

Evaluation Method:	Date:	Number of Participants:
Students Feedback	Program Response	
Strengths • •		
Areas for Improvement: •		
Suggestions for Development: • •		

3.

Students' Evaluation for Program Quality

Date:	Number of Participants:
Students Feedback	Program Response
Strengths	

• •	
Areas for Improvement: • •	
Suggestions for Development: • •	

for

* Attach students' report program quality

4. Other Evaluation (if any)

e.g., independent reviewer, program advisory committee, and stakeholders (e.g., faculty members, alumni, and employers))

Evaluation Method:	Date:	Number of Participants:
Summary of Evaluator Review	Program Response	
Strengths • •		
Areas for Improvement: • •		
Suggestions for Development: • •		

* Attach independent reviewer's report and stakeholders' survey reports (if any).

5. Program Key Performance Indicators (KPIs).

Attach Program Key Performance Indicators (including those required by the National Center for Academic Accreditation and Evaluation).

No.	Performance Indicator	Target Performance Level	Actual Performance Level	Internal Benchmark Performance Level	Analysis	New Target Performance Level
1						
2						
3						
4						
5						
6						
General Comment on Program Key Performance Indicators (KPIs).						

6. Program Evaluation Results Analysis

(In light of the program data, strengths, areas for development, and improvement priorities are identified.)

Strengths:
Aspects for Improvements
Aspects that need improvement with priorities:

Challenges and difficulties encountered by the program

Challenges and Difficulties	Its effect on the program	Implemented Actions

* Internal and external Challenges and difficulties are identified.

C. Program development Plan

No.	Priorities for Improvement	Implementation Timing		Actions	Action Responsibility	Achievement Indicators	Target Level
		Start	End				
1							
2							
3							
4							
5							
6							

F. Approval of Annual Program Report

COUNCIL / COMMITTEE	
REFERENCE NO.	
DATE:	

Report Attachments

- A report on the batches analysis male and female sections for each course.
- A report on the program learning outcomes assessment results for male and female sections for each course.
- A report on research output from program instructors and students, including basic data such as (researcher's name, research title, publication, publication date, and so on).
- Students' Evaluation for the program quality.
- Independent reviewer's report and stakeholders' survey reports (if any).