

General Policies for Scholarship and Training

At The University Of Hafr Al-Batin



بيت الحكيم

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Referring to the provisions of Paragraph No. (1) From article (3) of the scholarship and training regulations for employees' universities. Which stipulated "proposal of the general policy for scholarships and training". Below are the general policies for scholarships and training at the University of Hafr Al-Batin, and the conditions and regulations approved for the study of teaching assistants and lecturers:

1. apart from the Islamic studies and the Arabic language. Teaching assistants and lecturers shall be sent abroad to the prestigious international universities, which are recommended by the academic and college departments. According to the following:
 - a) Either the university is listed among the best (300) University according to the university Global classification or major, depending on the (QS), (Shanghai), (US News Rankings), or (Times Higher Education)
 - b) Or the university shall be included in the best (200) American University in accordance with the classification of the university or of the specialization, by the (US National Universities Rankings) or (US News Rankings) classifications.
 - c) Taking into account all general policies for scholarship , training ,scholarship and training regulations for university employees. In case that a student for a master scholarship requested to upgrade his scholarship to PhD in the same

university, which may not meet one of the two conditions indicated in Paragraphs (a) and (b) above. It is permissible to recommend the Standing Committee for Scholarship and Training for approval based on the recommendations of the department and college councils.

2. The university to be sent to shall not be among the suspended universities or those suffering from overcrowding according to the website of the Ministry of Education - Ambassador of Universities : <https://ru.moe.gov.sa/search>. in the case of the requirement of studying the language, the Institute must be Certified by the Cultural Attached.
3. Studying in master's and PhD levels must be in an academic program rather than Executive or professional.
4. Scholarships may be given for Islamic and Arabic for Saudi universities with which the University of Hafr Al-Batin has signed framework agreements for the purpose of scholarships.
5. Scholarships for master's and doctoral studies are for programs that include courses and research, it is not permissible Scholarships for universities whose programs are based on research only or courses only.
6. The required diversity in programs and universities must be considered when approving the scholarship. Thus, the scientific enrichment of the academic department is obtained through faculty members with diverse experiences.
7. It is not permissible to send teaching assistants and lecturers to the same program with more

than three scholarships in the same program or specialty.

8. Taking into consideration what is stated in the paragraphs (4 & 5). The scholarship abroad shall be to the United States American, Canada, European countries, Australia, New Zealand, China, South Korea, Japan and Singapore. Scholarships to Arabic-speaking countries is not permissible.

9. Scholarships to any university that allows part-time attendance or distance learning for master's or doctoral degree is not permitted. All studying stages must be on a full-time basis.

10. Each academic department shall compile a list of recommended universities for external scholarships. that is achieved, which is stipulated in this policy in its paragraph No. (1).

11. The academic department may propose changing the discipline that the teaching assistant or lecturer will be dispatched to, according to the needs of the department, especially for cases where the teaching assistant or the lecturer is late for external scholarships.

12. In cases of extreme necessity, applications for internal scholarships for disciplines not provided for in the first paragraph of these policies may be considered according to the following controls:

- a) This option is available primarily to female teaching assistants and lecturers, taking into account social or health aspects; minimalistic.
- b) The teaching assistant or the lecturer shall submit justification for his/ her inability to be sent

abroad, accompanied by evidence of compelling circumstances that prevent him/ her from being sent abroad, in which the specialized councils are convinced of.

c) The approval of the internal scholarship for the master's degree is linked to the teaching assistant's pledge to the external scholarship for a PhD. It is also possible to consider applications for internal scholarships for the doctorate stage, for those who Obtained a master's or bachelor's degree from a ranked overseas university within the specifications stipulated in Paragraph No. (1) of this policy.

d) To apply for an internal scholarship, the applicant must have published at least one research in the field of specialization after obtaining a master's degree in a peer-reviewed scientific journal(ISI or SCOPUS), or in one of Scientific publishing journals in Saudi universities or any journal attributed In the specialty of the Scientific Council.

e) The applicant for internal scholarship requires obtaining unconditional approval for admission to the master's or doctoral program from one of the local universities recommended by the department and college. In which the condition stipulated in paragraph (1) of this policy is fulfilled, including the fulfillment of all admission requirements for the program.

f) Applicant to study domestically is required to pass the language tests on the following:

- i. for seekers Studying in the country to obtain a master's degree in health specializations scientific and humanities, it is necessary to obtain the required score in one of the following exams:

- Score (500) five hundred by TOEFL, PBT
 - 2-Score (61) Sixty-one in the TOEFL, IBT
 - 3-Score (5) Five in IELTS, IELTS
 - 4-Score (83) eighty-three by step, STEP
- ii. For students studying in the country to obtain a doctorate degree in health Scientific and Humanities specializations; It is necessary to obtain the required score in one of the following exams:
- Score (550) Five hundred and fifty TOEFL, PBT.
 - Score (79) Seventy-nine to goIBT
 - Score (6) Six IELTS, IELTS
 - Score (99) Ninety-nine steps, STEP
- b) A University Capacity Test with a score of 70 (is required for Master's or PhD for all health, scientific and humanitarian disciplines.
- c) Scholarships should not be made internally from departments where the number of internal scholarship students plus the number of PhD holders from within exceeds 30% of the total faculty members, lecturers and teaching assistants appointed in the male and female sections of the department, in all branches.
- d) These Rules and conditions apply to all teaching assistants and lecturers, both males and females.

6. Without prejudice to the regulations and policies approved for scholarships. It is permissible, based on what is required by the public, and what is achieved by activating the program for the rehabilitation of faculty members and those in it their rule, recommending scholarships for teaching assistants and lecturers to study specializations that may not meet the condition of extension of Specialization, according to the following guidelines:
- The specialization of the current teaching assistant or lecturer shall not fall within the qualitative disciplines Compliant with the rehabilitation of faculty members program and those in their rule.
 - The specialization to which the scholarship is to be sent should be from the qualitative majors compatible with the labor market needs.
 - The approval of the department and college councils to which the teaching assistant or lecturer belongs.
 - The approval of the councils of the department and the college to which the specialization is to be sent is subordinate.
 - Holders of a master's degree (in non-scholarships specializations) wishing to pursue specific programs should be scholarships for a master's degree in the required qualitative specialization so that the scholarship student can be fully aware of his new path.