







Impose Penalty Notice Form

Student Information

Full Name	National Identification Number	
College	Department	
University ID	Mobile	

We would like to let you know that the following punishment has been imposed on you by Administrative			
Decision No. (), which was issued on the date of/ 1445 A.H.			
Mention the punishment as it appears in the decision's text ().			
In accordance with what has been claimed about you and established via the inquiry that you have violated			
the university's rules, regulations, and traditions, where on the day of / 1445- you did the following:			
Declare the infraction ().			
We also draw your attention to the fact that you have the right to appeal the decision to His Excellency the			
University President within 31 days of the decision's date and that doing so constitutes knowledge of the			
decision in question, which could be used against you.			
completed on/ 14445 AH.			

Best Wishes

Dean of Student Affairs