

Official Stamp Receipt Form

Official Seal	The Stamp shown below	Receive	
		Return	
	Registrant Information the Seal is in His Custody		
	Full Name		
	Employee No.		
	Job		
	Signature		
	The Person Responsible in the Entity		
	Name		
	Job		
	Signature		

His Excellence/ Director of the University's Inventory Control Department

The individual whose information is displayed above has been given responsibility for the seal's registration.		We trust Your Excellency will assist those who require assistance following the guidelines.
Removing the person whose information are mentioned above from having possession of the seal		

Manager of the Inventory Control Unit/

Warden Custody/