

Postgraduate Leave Application

First: General Program Information	
college	Department
Scientific Degree Title	
Program Teaching Language	
Study System	
Second: Code of specialization in the Saudi Standard Classification of Educational Levels and Disciplines 2020 -2019	
Wide Field	
Narrow Filed	
Detailed field	
Name of specialty	
Specializations covered by the definition	

College Official Seal

a) A Brief about the Program:

Two pages is the maximum length for the abstract, which should also be written well. An abstract that is acceptable for publishing in a university directory or in any other publications must be submitted with every application for a postgraduate program permission. The program is briefly described in this abstract in terms of:

- The nature of the program, its goals, and the key intended learning outcomes (ILOs) that it aims to accomplish.
- How well-rounded the Speciality is and how much academic emphasis it has.
- The effects of this program's execution on Saudi society.

a. The main objective of the program: Put a tick (✓) in front of the appropriate choice, even if there are several:

☐	Meeting an Existing Demand	☐	Meeting a Future Demand
☐	Providing Educational Opportunities	☐	Preparing Skilled Professionals
☐	Promoting Scientific Research		

• Please explain the rationale behind choosing this or these objectives:

• Is the introduction of a postgraduate program in this discipline the exclusive means of achieving that or those objectives?

☐	Yes	☐	No
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• If the response is affirmative, what proof is there?

• Creates opportunity for program graduates to pursue careers

☐	Great	☐	Relatively Great
☐	Average	☐	little

• Program Beneficiaries

☐	One Sector	☐	Multiple Sectors
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b. The structure of this field's undergraduate (bachelor's) programs.

• Does this field offer Bachelor-level study programs?

☐	Yes	☐	No
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If so, kindly respond to the following inquiries:

• Over the previous four years, were these programs evaluated?

☐	Yes	☐	No
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- If the response is "yes," what are the evaluation's key findings?

- The evaluation was conducted by an

☐

Internal Committee

☐

External committee

- The outcomes of the evaluations are taken into consideration while developing undergraduate programs in area:

☐

Good

☐

Above Average

☐

Average

☐

less Average

- Are these programs encountering any issues as a result of the evaluation of undergraduate programs in this field:

☐

Yes

☐

No

- What are the most significant issues with these issues, assuming the response is yes? (More than one issue may be mentioned.)

☐

insufficient professors in certain areas

☐

Possessing the incorrect book

☐

Absence of suitable facilities or laboratories

☐

Lack of available equipment that is enough

☐

Absence of enough spaces, classrooms, and administrative facilities

☐

Technicians aren't Available

☐

Administration of processes slowly

- If there are any further issues, please list them

- Does the proposed postgraduate program assist in addressing the challenges faced by the field's undergraduate programs?

☐

Yes

☐

No

- If the response is affirmative, what proof is there?

c. The department's capacity to carry out the suggested program:

- Are the department's skills comparable to those of departments at renowned institutions that offer the proposed program, or are they less so?

☐

Yes

☐

No

- Has a research been done to compare the department's capabilities to those offered by renowned colleges that use the program?

☐

Yes

☐

No

If so, what are the parallels and distinctions?

Similarities	Differences

- Has the department created a list of the capabilities that must be present for the program to be implemented? (A copy of the ready list is provided here.)

☐

Yes

☐

No

- Are there any Saudi institutions that offer a comparable program?

☐

Yes

☐

No

- If the answer is affirmative, is it possible to establish a collaboration between the University of Hafr Al-Batin and the Saudi universities that provide the program?

☐

Yes

☐

No

- If the response is "yes," list the most significant aspects of the collaboration and relationship between those institutions and the University of Hafr Al-Batin:

d. The study program's structure

- Is the program regarded as a continuation of the prior study program?

☐

Yes

☐

No

- Is postgraduate coursework required to enroll in this program?

☐

Yes

☐

No

- If the response is "yes, please explain why.

How long has the program's work been ongoing?

☐

temporary

☐

always

☐

The circumstances will determine if the program continues.

- What instructional strategies will be used in the program?

☐

Lectures

☐

Seminars

☐

☐

Exercises or laboratory research

all of them

- Is the curriculum dependent on courses provided by other departments?

☐

Yes

☐

No

- In this regard, was there collaboration with other departments?

☐

Yes

☐

No

e. Spatial Facilities:

No	Statement	Quantity	Department Dependency			Sufficiency Rate		
			Department Tracking	Partial Tracking	No	Department Tracking	Partial Tracking	No
1	number of classrooms							
2	Seminar and Meeting Rooms							
3	Laboratories and Facilities							
4	Workshops							
5	language laboratory							
6	Faculty Offices							
7	Technicians' offices							
8	Administrative and Secretarial offices							

f. Library Facilities:

No	Statement	Quantity		
		Arabic Language	English Language	Others
1	The quantity of books and references in the departmental, college, and university libraries that are relevant to this field			
2	how many journals are accessible in this field in the departmental, college, and university libraries.			
Total				

g. Library Services

- Is the program's area of concentration covered by the relevant books and references?

☐ Yes

☐ No

- Does the department have a library with the right books and resources for the program's specialization?

☐ Yes

☐ No

h. Research and university theses:

No	Statement	Amount		
		Arabic Language	English Language	Others
1	The amount of studies the department conducted during the past three years			
2	How many scholarly publications these studies have been published in			
3	The number of studies that professors in the program's specialty have done			
4	The quantity of studies conducted in the program's specialty fields by the participating academics			
5	The number of studies that associate professors in the program's specialty have completed			
6	How many joint studies in the program's major have been completed?			
	Total			

Head of the Department: -----

Signature: -----

College Dean: -----

Signature: -----