

Regulation Governing Postgraduate Studies in Universities

Its Executive Rules at the University of Hafar al-Batin



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Chapter One: Definition

Article 1

The following terms and phrases whenever they appear in this Regulation shall have the meanings here in specified unless the context indicates otherwise:

Graduate Studies

A stage of education above the bachelor's, such as a graduate certificate, master's degree, or doctorate.

Classification

The unified Saudi Classification of Educational Levels and Specializations issued by Council of Ministers' Resolution No. (75) dated 27/1/1442 H, and any amendments or updates thereto.

Framework

The National Qualifications Framework in the Kingdom of Saudi Arabia issued by the decision of the Council of Directors of the Education and Training Evaluation Commission at its 1st meeting for the 2nd session held on 6/6/1441 H, and any amendments or updates thereto.

Authorized Vice-President

The university competent vice-president concerned with the affairs of graduate studies at the university according to the organizational structure of the university.

Executive Management

The deanship, department, or unit in the university in charge of carrying out studies- related academic procedures in accordance with the university's approved organizational structure.

Program

The set of courses, the thesis, the graduation research, the comprehensive exam, or those that the student studies during a specified period of time in order to obtain an academic degree or a higher certificate in the field of specialization.

Joint Program

An academic program in which more than one department or college from within the university, or from the educational institutions or research institutions inside or outside the Kingdom participate: and it has specific learning outcomes.

Study Unit

The weekly theoretical lecture, the weekly academic symposium, the clinical lesson, or the exercise lesson of no less than 50-minute duration, the practical lesson of no less than 100-minute duration, or the field lesson specified in the study plan.

Course: The study material in the plan of each program, which includes a number, code and description of the content, is subject to follow-up, evaluation and development in each section.

It may be taught independently or have a prerequisite or concurrent

requisite. The prerequisite or the concurrent requisite may be waived based on an examination of specific learning outcomes.

Postponement of Admission

Postponing the commencement date of the student's studies following the issuing of his university identification number and prior to course registration. This can only be done once, and it cannot be done after the study has begun.

Postponement of Study

The student suspends the continuance of the period specified - pursuant to this Regulation - for obtaining the academic degree after the commencement of his studies.

Withdrawal

The student permanently terminates his relationship with the university in which he is enrolled before completing his academic program.

Termination of Enrollment

The university terminates its relationship with the student before he completes his academic program for specific reasons stipulated in this Regulation.

Re-enrollment

The university restores its relationship with the student whose enrollment has been terminated.

Comprehensive Exam

A test of the knowledge and skills required for obtaining a graduate program degree (higher diploma/master's/doctorate). The comprehensive exam may be the final qualifier for some of these degrees except for the Ph.D.

Graduation Research

A research requirement that may be completed over the course of one or two course semesters. It qualifies for the academic degree and is a subject-specific course within the program's courses.

Thesis

The thesis or dissertation that represents the research and its results, which the student prepares and submits for the purpose of obtaining the degree.

Chapter Two: Objectives and Enforcement of the Regulation

Article 2

Without prejudice to the provisions of Regulations on Studying and Examinations at the University Undergraduate Level, this Regulation aims to organize graduate studies in universities in order to increase the efficacy and quality of the educational process and academic procedures for the graduate studies stages at the university.

Article 3

The provisions of this Regulation shall apply to universities that are subject to the Law of the Higher Education Council and Universities issued by Royal Decree No. M/8 dated 4/6/1414 H and universities that are subject to the Law of Universities issued by Royal Decree No. M/27 dated 2/3/1441 H.

Chapter Three: Objectives of Graduate Studies

Article 4

Graduate studies aim to achieve the following:

1. Maintain advanced studies and research that serve the national goals, expanding them, and endeavoring to publish them.
2. Contributing to the enrichment of all areas of knowledge by means of specialized studies and academic research to gain access to innovative scientific and applied research additions and to reveal new facts.
3. Providing students with the educational opportunities to pursue graduate courses locally.
4. Offering qualifying courses and programs to students to increase their level of qualification and competence in conducting studies and research that benefit the country and contribute to the enrichment of their respective specializations.
5. Recruiting a group of exceptional students from across the world in the most essential research subjects in order to enhance the outputs of academic research and increase the required cultural diversity in graduate programs.
6. Preparing and developing the academic and professional specialists that society needs.

7. Encouraging creativity and innovation to keep pace with the demands of knowledge and technical development, elevating the level of academic research, and directing it to address issues and challenges of sustainable development locally in Saudi society, regionally, and globally.
8. Enhancing local, regional, and international cooperation and partnership opportunities.
9. Developing the knowledge economy outputs to contribute to achieving the sustainable development goals of Saudi society.

Chapter Four: Criteria for Graduate Program Approval

Article 5

The University Council shall set the detailed criteria for approving graduate programs in accordance with the following:

1. The university must have obtained institutional accreditation from the Education and Training Evaluation Commission.
2. The bachelor's program - in the same specialization - must have obtained program accreditation from the Education and Training Evaluation Commission or from one of the international accrediting agencies approved by the Commission in order to approve the higher diploma or master's program. For the approval of the doctoral program, the master's program - in the same specialization- must have obtained program

accreditation from the Education and Training Evaluation Commission or from one of the international agencies approved by the Commission.

3. The department must have a sufficient number of professors and associate professors who are specialized in the field of the master's or doctoral program in addition to the availability of research capabilities as laboratories, computer facilities, and others in order to ensure the success of the program in terms of teaching, supervision, and research.

4. The number of students expected to be accepted into the program should be appropriate to ensure its continuance, and the maximum number of students in each class should not exceed twenty-five students.

5. When approving programs, the university shall adhere to the following criteria in the following order:

- a. The unified Saudi Standard Classification of Educational Levels and Specializations.
- b. The National Qualifications Framework in the Kingdom of Saudi Arabia.

6. Suspension of admission to master's and doctoral programs that do not obtain program accreditation from the Education and Training Evaluation Commission or one of the international agencies approved by the Commission within two years of graduating the first cohort from the programs.

Executive Rule of Article Five

1. In accordance with the provisions of this article and taking into consideration the determination of the program's decisions and paths, if any, the Department prepares a draft program based on forms approved by the Standing Committee for Postgraduate Studies and a comparative study between the developed program and similar programmes in three universities, one of which is a global university classified by the Ministry of Education of Saudi Arabia. With the exception of the legal and Arabic fields, proposals are submitted in Arabic and English. Arabic is used to submit the proposal. Applications for the creation of programs are received by the Standing Committee for Postgraduate Studies, which also handles initial technical arbitration.
2. The department must have six faculty members, including participating professors and professors with specific expertise, of whom at least three must be at the professorial level.
3. The completion of at least two bachelor's degree courses and the accreditation of the bachelor's program are prerequisites for the start of the master's program in any major, with the exception of those who do not have a bachelor's degree.
4. In order to start a PhD program in any major, there must be an accredited master's program that is at least five years old and that its graduates have completed at least one year prior to the commencement of the PhD program.

5. A faculty member with an assistant professor's degree may be hired to administer higher diploma programs that are being developed.
6. With the Standing Committee's consent, university non-faculty personnel with experience and competence may be utilized to teach in postgraduate programs.
7. The recommendations of the Department and College councils and the Standing Committee of the University Council are used to assess the necessary laboratory needs and teaching halls.

The Standing Committee recommends to the University Council that the program be discontinued if the department is unable to secure local or international accreditation of programs for the master's or doctoral degree within two academic years following the first batch's graduation.

Chapter Five: Organization of the Standing Committee for Postgraduate Studies

Article 6

A Standing Committee for graduate studies (the Standing Committee) shall be formed at the university, and it is to be organizationally linked to the authorized Vice-President and chaired by him/her and the membership of the following:

1. Five deans of university colleges and institutes that offer graduate programs, considering the diversity of colleges and institutes' specializations.
2. Dean of Development and Quality at the university.
3. Dean, director, or head of the Executive Management unit, who shall be the secretary of the committee.
4. Three members who are experienced and specialized in graduate studies from inside or outside the university.

The members specified in Clauses (1) and (4) of this Article are appointed by a decision of the University Council upon the University President's nomination for a two-year term that is renewable.

Executive Rule of Article Six

1. Until the University Council decides to renew their terms or select a successor, the members of the Committee specified in paragraphs (1) and (4) will serve for another two years.

Article 7

Without prejudice to the provisions of this Regulation, the Standing Committee shall undertake the following tasks:

1. Proposing the general policy for graduate studies at the university and supervising its implementation after approval by the University Council.
2. Recommending the approval of the admission requirements for graduate studies programs and updating them upon the request of the councils of competent departments, colleges, and institutes.
3. Supervising joint graduate programs.
4. Recommending the approval and amendment of graduate studies programs, after studying and refereeing, to the University Council based on proposal from the Department Council and endorsement by the College Council.

5. Recommending the approval of study plans and detailed standards to the University Council, based on proposal from the Department Council and endorsement by the College Council in accordance with international benchmarks and comparisons.
6. Proposing standards for graduate studies programs for approval by the University Council.
7. Proposing the rules regulating the evaluation of graduate studies programs for approval by the University Council.
8. Supervising the evaluation of graduate studies programs at the university on a regular basis, through specialized committees or bodies inside or outside the university.
9. Reviewing the comprehensive report prepared by the Executive Management on the graduate studies programs at the university and the results of evaluating those programs and submitting them to the University Council.
10. Recommending the approval of the college councils' proposals regarding graduate studies programs that are compatible with the community's needs, the Kingdom's plans and visions, and global trends, for approval by the University Council.
11. Supporting proposals for determining academic degrees and certificates and their names in both Arabic and English, based on the proposals of Department and College Councils.
12. Recommending the numbers of students who can be accepted each academic year in the graduate studies programs to the University Council, based on a

proposal from the councils of the competent departments and the approval of the College Council.

13. Suggesting the guidelines for forming supervisory committees and thesis defense committees.

14. Setting general frameworks and standards for comprehensive exam and graduation research.

15. Setting the overall framework for research plans and the rules governing writing, printing, producing, and submitting thesis; preparing forms for the thesis defense committee reports; and evaluating thesis.

16. Studying periodic reports related to graduate studies that are submitted by the academic departments at the university.

17. Proposing the offering of graduate studies programs outside the university premises and submitting this to the University Council to take what it deems appropriate.

18. Recommending the approval of the colleges proposals regarding development initiatives related to graduate studies in order to develop the university's financial resources.

19. Recommending the determination of the fees for applying to graduate programs, the tuition fees for the programs, and the fees for support services related to graduate studies,

based on the proposals of the Department and College Councils.

20. Recommending the allocation of scholarships for students, in full or in part, in accordance with the regulations approved by the University Council.

21. Recommending the termination or suspension of graduate studies programs that do not comply with quality standards or with the university's strategy.

22. Reviewing the referrals made by the Chair of the Standing Committee, the University President, or the University Council in order to provide its opinion. The Committee may delegate some of its authorities to its Chair, and it may also form standing or temporary committees from among its members or others to study what they are asked to do.

Executive Rule of Article Seven

1. Joint postgraduate programs are supervised by the Standing Committee, and departments and colleges regularly coordinate and follow up with the executive body.

2. In accordance with these Regulations and their implementing rules, and consistent with the models and manuals adopted at the University, the Standing Committee shall approve the forms, guides, plans, and academic guidance programmes relating to the executive Authorized Vice-President to regulate the conduct of postgraduate studies.

Article 8

The Standing Committee shall meet upon a call by its Chair at least once a month, and the meeting shall only be valid if attended by at least two-thirds of its members, including the Chair or whomever he deputizes from among the members of the Committee. The Committee's decisions are issued by a majority vote of the members present. In case of a tie, the Chair of the meeting shall have the casting vote. The decisions of the Standing Committee shall be effective unless contested by the University President within fifteen days from the date of receipt. If contested, they shall be returned with the University shall be effective unless contested by the University Presidents within fifteen days from the date of receipt. President's. If the Standing Committee maintains its position, the disputed decisions shall be referred to the University Council to be decided in its first ordinary or extraordinary meeting. The University Council may ratify, amend, or cancel the decisions. The decision of the University Council on this is final. The Chair of the Standing Committee may invite whomever he deems necessary to attend some of the Standing Committee meetings in a non-voting capacity.

Chapter Six: Study Programs and Study System

Article 9

Joint graduate studies programs may be established between departments, colleges, or institutes within the university; or between the university and educational or research institutions from inside or outside the Kingdom, in accordance with rules approved by the University Council based on the recommendation of the Standing Committee and after coordination with the colleges and departments or competent entities.

Executive Rule of Article Nine

1. If the creation of a joint program is required by interest, a joint committee of departments, colleges, universities, or relevant research institutions with experts in the proposed program will develop the program's detailed draft in accordance with the modules approved by the university, submit the draft to each departmental council, submit the draft to each college council, and finally, recommend the program's approval to the Standing Committee and after coordination with the colleges and departments or competent entities.

2.The Authorized Vice-President of the Section Council in respect of the Program must serve on the Joint Program's Council (or Committee).

3. There must be a minimum of five members on the Joint Programme council. At least two teaching staff members must be nominated by each pertinent unit. The part having the most weight in the program will be used to select the chairman of the council. The council leadership must rotate every three years when the contribution to the program is equal.

4. On the proposal of the Standing Committee for Postgraduate Studies, the university president shall appoint the President and members of the Council.

5. Each scientific department is dedicated to completing the program's criteria for itself.

6.If a joint program involves two or more faculties, the college with the most weight in the program—or, if contributions to the program are equal—the college with greater postgraduate study experience—will house the program.

7. The Standing Committee suggests that the University Council approve cooperative postgraduate programs with research institutes both inside and outside the Kingdom.

In collaboration with the colleges, departments, and relevant authorities, establishing regulations and recommendations for the award of a degree in joint programs between departments or colleges of the university, or between them and external institutions, after their approval by the University Council on the recommendation of the Standing Committee.

Article 10

The number of study units a graduate student must study at the university that will grant him/her the academic degree shall not be less than fifty percent of the total number of credits required to grant the degree; and the student must complete his graduation research or his thesis, if any, entirely under its supervision. Students of joint programs are excluded from this Article.

Article 11

The study for the higher diploma shall consist of academic courses and field study, applied, and laboratory work, provided that the study period of the program and the number of study units are in accordance with specifications in the Classification and Framework. The University Council, based on a proposal of the Standing Committee, may increase the study period for any program, not exceeding half the specified period.

Executive Rule of Article Eleven

1. The length of a higher diploma is two course semesters or less and three course semesters or more.
2. A minimum of 24 hours of study.

When the program is accepted, the length of the diploma will be decided within it, taking into consideration the fact that each class's modules cannot be less than (9) study units (hours) or greater than (15) study units (hours).

Article 12

Study options of a master's degree shall be either coursework only, coursework and thesis, coursework and comprehensive exam, or coursework and graduation research, provided that the study period of the program and the number of study units are in accordance with what is specified in the Classification and Framework. The University Council, based on a proposal of the Standing Committee, may increase the study period for any program, not exceeding half the specified period.

Executive Rule of Article Twelve

1-The nature and objectives of the program should be taken into consideration while choosing the study technique for master's programs. The Standing Committee for Postgraduate Studies must provide its approval after receiving the supporting documentation from the Department and the College.

2-Without affecting the classification and framework, and in accordance with the rules approved by the University Council, the Standing Committee of the University Council, on the basis of the consent of the responsible deputy or agent and the recommendation of the departmental and college councils, determines the duration of the number of school units, the minimum and maximum units (hours) of the courses, the scientific thesis, and the number of

school units to be taken at a time, as well as the minimum and maximum hours (in days) for the scientific thesis

No. of Methodological courses		Total hours of program		No. of master's thesis units, graduation research or comprehensive testing		No. of study units (hours) for courses (methodology)		Master's Degree	
Maximum	Minim	Maximum	Minim	Maximum	Minim	Maximum	Minim		
6	2	47	32	14	6	32	(24)	Courses and thesis	Master
6	3	47	*(30)	6	3	*60	*(30)	Course or Graduation Research	
6	4	47	32			42	32	Courses	

In the Saudi Standard Classification of Educational Levels and Disciplines, the number of educational units approved.

*Comprehensive graduation research, excluding any courses that depend on the Speciality.

Article 13

The University Council, based on the recommendation of the Standing Committee, shall approve the method of doctoral study, provided that the study period of the program and the number of study units are in accordance with what is specified in the Classification and Framework. The University Council, based on the proposal of the Standing Committee, may increase the study period for any program, not exceeding half the specified period.

Executive Rule of Article Thirteen

1The nature and objectives of the program must be taken into consideration while choosing a study technique for PhD programs. The Standing Committee for Postgraduate Studies must provide its approval after receiving the supporting documentation from the Department and the College.

2. The curriculum units (hours) and scientific thesis minimum and maximum criteria must be as follows:

1. The goals and characteristics of the program should be taken into consideration while choosing the study strategy for PhD programs. The Standing Committee for Postgraduate Studies must provide its approval after receiving the supporting documentation from the Department and the College.

2. The following minimum and maximum requirements should apply to curricular units (hours) and scientific theses:

No. of Methodological courses		Total hours of program		No. of master's thesis units, graduation research or comprehensive testing		No. of study units (hours) for courses (methodology)		PhD's Degree	
Maxim um	Minim	Maxim um	Minim	Maxim um	Mini m	Maximu m	Minim		
6	3	57	42	15	12	42	(30)	Courses and thesis	-
6	3	48	32	30	20	18	(12)	Thesis and some Courses	

() Number of academic units approved in the Saudi Standard Classification of Educational Levels and Specializations.

Article 14

The period for obtaining the academic degree starts from the beginning of registration for the graduate courses of the program in which the student is enrolled until the date of completing the requirements of the program or the student's supervisor submitting a report to the Head of Department with a copy of the thesis if any.

Executive Rule of Article Fourteen

1. A course semester report on the student's academic progress must be given to the department head by the supervisor.
2. When the supervisor submits a report on the thesis' suitability for discussion, along with a copy to the department chair, the term calculation is finished.

Think on these Regulations' executive rules and article 47.

Chapter Seven: Admission

Article 15

The Executive Management shall undertake the implementation of academic procedures, including student admission and registration, in accordance with the provisions of this Regulation and the regulations approved by the University Council.

Executive Rule of Article Fifteen

The scientific departments must make sure that each candidate complies with the requirements prior to the written and oral exams (if any), and the Authorized Vice-President of Postgraduate Studies is responsible for enforcing the university-approved admission standards.

2. The Executive Department approves the declaration of the final acceptance results.
 3. The Authorized Vice-President is responsible for registering courses and issuing study schedules in collaboration with the scientific departments.
 4. In order to enroll students in the admissions system, activate their university numbers, and link them to the study schedules well in advance, the Authorized Vice-President works with the Deanship of Admissions and Registration.
 5. Admission to postgraduate programs based on each department's capacity in accordance with: "The admission rate shall be up to seven students per faculty member who is entitled to supervision if the program is in the course and thesis style." The ratio will be determined by how many undergraduate and postgraduate students are enrolled in master's and doctorate programs and are anticipated to be accepted.
- If the program is in the course of study, the rate of admission must be no more than fifteen students per faculty member.

There cannot be more than 25 students accepted into the diploma program for each faculty member.

6. The University Council, at the Standing Committee's proposal, approves the number of individuals accepted to postgraduate programs based on Tayyid from the qualified deputy or agent and the recommendation of the departmental and college councils.

7. A minimum of five students must be enrolled in any program in order to fulfill the requirements for final admission. Based on a well-reasoned recommendation by the Department and College councils, the Standing Committee shall be excluded from this requirement.

8. A student may submit a fresh application when the program is launched, but their admission to the program is only allowed to the minimum that has been authorized by the University Council in line with paragraph (3) of this Executive Rule.

9. Applications must be submitted by the Executive Directorate of Postgraduate Studies' deadlines, which are listed on the website.

10. If applicants submit their applications through the admission portal and fulfill the general admission requirements of the rules, undergraduates and university teachers are admitted to postgraduate programs. Considering the guidelines for internal emission standards.

Applications for admission to postgraduate programs must be submitted during the executive management-specified window of opportunity and are made available on the official website.

Article 16

Without prejudice to Article (15) of this Regulation, a student may be accepted in a field other than his specialization, based on a recommendation from the competent Department Council and approval from the College Council.

Executive Rule of Article Sixteen

1. Scientific departments should correctly identify which disciplines they can accept if they want to welcome students in non-specialized subjects.

Article 17

The competent department may require for admission of the student to the master's and doctoral level that he pass a number of supplementary courses from a previous stage or pass a related learning outcome assessment in order for the student to become eligible to join the program in accordance with regulations approved by the Standing Committee based on a proposal from the Department Council and endorsement from the College Council.

Executive Rule of Article Seventeen

1. Examining more options in-depth is not necessary.
2. Addition decisions cannot be removed or delayed.

3. All students enrolled in supplemental courses must have a university ID, which allows their course semester and cumulative rate to be tracked.
4. The student shall not take any more courses from the list above unless the department feels it is necessary to retake them.
5. If further admission standards are not met, passing supplemental decisions does not constitute final acceptance into the program.
6. If the applicant fails to meet the percentage required by the implementing regulations for article 34 of these Regulations, access into the final examination of the supplemental rapporteur will be denied.
7. The semester for summer courses will not be included in the calculation of the deadline for passing supplemental judgments.

The department either authorizes courses from the bachelor's level that it deems required to study or creates assessments to assess the learning outcomes for such courses.

Article 18

A student may be accepted into two graduate studies programs at the same time provided that the two programs are from the same stage or from a previous stage, in accordance with regulations approved by the University Council based on the recommendation of the Standing Committee.

Executive Rule of Article Eighteen

1. A student's enrolment in two programmes does not violate or conflict with the educational process or university regulations.

Article 19

It is permissible to transfer courses previously passed by a student at a university or educational institution inside the Kingdom or from outside the Kingdom provided that these institutions are licensed by the competent Authorized Vice-President in the country of study. This should be based on the recommendation of the Department Council and the approval of the College Council. The courses that have been transferred are recorded in the student's academic record. The University Council shall issue the regulations governing this and the possibility of including their grades in the student's cumulative GPA in his academic record.

Executive Rule of Article Nineteen

The number of study units (hours) studied by the student may be calculated according to the following:

- a. No more than six study units have passed since he studied equivalent units.
- b. To conform ration material to the requirements of the transferred programme.

- c. These study units shall not exceed 30 per cent of the transferred programme units.
 - d. Its estimation in comparable study units must be at least (very good).
 - f. Equivalent study units shall be included in the cumulative rate calculation.
 - g. The student's register includes equivalent study units that are computed at a cumulative rate, and the applicant is required to list the courses they took throughout the application period.
- Approved thorough explanation of the terminology of the courses studied by the student.

Article 20

With the approval of the competent Department Council and the College Dean, the student may postpone his admission one time. The postponement cannot be accepted after the student starts his studies. This shall be in accordance with the regulations approved by the University Council based on the proposal of the Standing Committee.

Executive Rule of Article Twenty

1. Admission may be postponed for one or two semesters of coursework. At the start of the program, the student enrolls. The student's acceptance to the program will be revoked if the beginning of the program is postponed by four semesters of classes.
2. There is just one chance to postpone entrance.

3. The Standing Committee on Postgraduate Studies' regulations must be followed in order to approve a postponement of admission.
4. The applicant must submit a request for a postponement of admission to the relevant department at least 15 days prior to the start of the program's study period for review by the department council.
5. The Standing Committee on Postgraduate Studies must receive the request for a postponement no later than the third week after the study's start date.
6. If a student postpones enrollment for one course semester, he or she may enroll in the following semester unless the courses they are taking have prerequisites from the prior semester. The first course semester, during which the program opens up to four classrooms, must be taken as soon as possible.

The postponement is not a regular student during the postponement period and is not entitled to regular student benefits.

Article 21

Without prejudice to the decisions issued by the Council of Universities Affairs, the university may charge:

1. Tuition fees or a charge to offer graduate studies programs or courses provided that these programs have program accreditation, and the number of students does not exceed the

number of accepted students - for the same programs or courses - without fees or charge. The University Council shall set the regulations governing this based on a recommendation from the Standing Committee.

2. A service fee for graduate studies and their support in accordance with regulations approved by the University Council based on the recommendations of the Standing Committee.

Chapter Eight: Academic Procedures

Article 22

The student may postpone the study at the recommendation of the competent Department Council and the approval of the College Council in accordance with regulations approved by the University Council based on the proposal of the Standing Committee.

Executive Rule of Article Twenty-Two

The study will be postponed according to the following:

1. No later than the end of the second week of the course semester, the student submits a delay request to the responsible department council.
2. If the postponement occurs during the examination of the decisions, he may enroll in the adjournment that follows the postponement course semester unless his decisions have requirements for the postponed course semester(s); in this case, they

must be examined as soon as possible, but not more than two course semesters after the postponement, and the Standing Committee for Postgraduate Studies will then decide how to proceed.

3. The candidate has the option to postpone after finishing the courses or after registering the thesis' topic.

4. At least one week before to the commencement of the program, the student submits an application for delay to the responsible department. After receiving clearance, scientific direction is suspended during the postponement period.

5. Students can enroll in postponed courses alone or in groups.

6. The applicant may postpone all or part of the extra chance if it is granted to them and the deferral time has not yet expired.

Accumulative delay period cannot be longer than half the time allotted for the research.

7. If a student postpones enrollment for a semester, he or she is still eligible to enroll in the subsequent semester unless the courses they are taking have requirements from the previous semester. It is imperative to enroll as soon as possible in the first semester of classes, when the program opens up to four classrooms.

During the delay time, the postponement is not a normal student and is not eligible for regular student privileges.

Article 23

The student may withdraw from one or more courses or all courses of the course semester after the end of the registration period upon the recommendation of the competent Department Council and the approval of the College Dean according to regulations approved by the University Council based on the proposal of the Standing Committee.

Executive Rule of Article Twenty-Three

The following are necessary to submit an apology for studying course semesters:

1. The student has completed at least one semester of study and has not yet used all permitted deferral times as described in the implementing rule for Article 22.
2. The student, assuming he is not dismissed, submits a request for an apology to the responsible department two weeks prior to the start of the final examinations in accordance with the curriculum established by the course semester.
3. If a student offers an apology for a course semester, he or she is permitted to enroll in the subsequent semester, unless the decisions made in the subsequent chapter have obligations from the apology. If his or her decisions are subject to the apology's criteria, he or she must analyze the decisions as soon as possible, but no later than two course semesters. Additionally,

the necessary decision will be made by the Standing Committee on Postgraduate Studies council.

For situations that it decides, based on the suggestions of the Department and College Council, the Standing Committee for Postgraduate Studies shall be excused from the requirements set out in this rule.

Article 24

If a graduate student withdraws from the university and then decides to re-join, the university may apply the admission requirements at the time of the new application.

Executive Rule of Article Twenty-Four

1. The candidate must submit a withdrawal request to the department head who is responsible.
2. Within two weeks following the withdrawal date, the competent college must notify the Executive Directorate of Postgraduate Studies of this.
3. This Article must take into account both Article 57 and its executive rule as well as Article 21 of these Regulations.

Article 25

A student shall be deemed to have dropped out of he does not register within the specified period for registration in each course semester in which he is allowed.

Executive Rule of Article Twenty-Five

1. If a student does not register or enroll in time, and does not start their studies within four weeks of the start of the study, their enrollment will be cancelled by the Standing Committee on Postgraduate Studies on the recommendation of the Department and College councils.
2. The Section must provide the suggestion referred to in this regulation's paragraph (1) no later than the seventh week of each course semester.

Article 26

The student's enrolment shall be terminated in the situations:

- a. If he stops studying, in accordance with the provisions of Article (25) of this Regulation.
 - b. If he does not pass the supplementary courses, in accordance with the regulations approved by the Standing Committee.
 - c. If his cumulative GPA falls below (Very Good) in two consecutive course semesters.
- If his cumulative GPA falls below (Very Good) in two consecutive course semesters.

d. If his acceptance is found to be based on his submission of completely or partially incorrect information or documents,

e. if he does not obtain the degree within the specified period of the program.

If he does not obtain the degree within the specified period of the program.

2. The student's enrollment shall be terminated by a decision of the Standing Committee based on the recommendation of the Department Council and the endorsement of the College Council in the following situations:

a. If it is proven that he is not in academic good standing at the thesis stage in accordance with the provisions of Article (44) of this Regulation.

b. If he does not pass the comprehensive exam after being allowed to repeat it once.

c. If the thesis is not accepted by the defense committee as being unsuitable for defense.

d. If he violates academic integrity, during the coursework or the-sis-writing phases, or if he violates the rules, regulations, or related decisions.

Executive Rule of Article Twenty-Six

1. With the exception of situations covered by paragraphs 44 and 55 of these Regulations, the decision to terminate the registration must be based on the advice of the Section and College councils.

2. It is not incompatible with the apology and delay of the course for future semesters.
3. If a student's grade is less than a very high grade, it is deemed an academic warning.
4. Consider article 50 and its executive rule if the Committee on the Judgment of the Communication determines that it is not qualified to debate or to reject it after discussion.
5. Even if the applicant has not previously been warned, he must register if the time limit ends and he does not fulfill the conditions for giving the degree.
6. After discussing his or her thesis, if the student's rating is below a (very good) rating and there is still time left in the allotted time, the student is given another chance to improve that rating. If the student has already been given this chance or has used up all of the allotted time, the restriction will be folded.

The new applicant will be handled on the program if the applicant's registration is going to expire.

Article 27

A student whose enrollment has been terminated may be re-enrolled if the conditions preventing him/her from continuing his studies are acceptable to the Department and College Councils. Re-enrollment decision shall be made by the Standing Committee in consideration of the following:

1. A student whose enrollment has been terminated for more than three academic years is deemed as a new student in terms of re-studying courses, regardless of what he has previously accomplished from the study stage, and the University Council may except from that in accordance with regulations issued by the University Council based on a proposal from the Standing Committee.
2. A student whose enrollment has been terminated for three academic years or less re-studies some of the courses specified by the Department Council and approved by the College Council. The units he studies after re-enrolling are included in his cumulative GPA, and the period the student spent in the study before terminating his enrollment Shall be calculated within the maximum period for obtaining the degree.

Executive Rule of Article Twenty-Seven

1. The request for reinstatement must be filed to the head of the concerned section along with the cancellation of the registration's approval and documentation of its justification.
2. The competent councils have the ability to determine how well pupils are doing.
3. When a student is re-enrolled and regarded like a new student, they are still required to take the courses they were taking before their registration was canceled.

Students who have been dropped for more than three years are not subject to these rules.

Article 28

As an exception to Clause (c) of Item (1) of Article (26) of this Regulation, the College Council may grant the student one exceptional opportunity, not to exceed one academic year, based on the Department Council's recommendation.

Executive Rule of Article Twenty-Eight

1. The extra chance to increase the rate must be given during the student's normal term and must not preclude the giving of a further opportunity after the time has expired.
2. If the adjusted upload cannot be computed, the student is not offered a second chance.
3. If the program spans more than two course semesters and the student's performance has declined in two classes in a row, the additional opportunity will be available during the courses of the course semesters granted; if the student has already finished the courses, the opportunity will be used during the previous courses.
4. Arrange for the student and the responsible department to register for extra opportunity courses.
5. The candidate must take and pass extra opportunity courses.
6. The semester in which the department was unable to offer extra opportunity courses does not credit a student against the course.

7. If the student is offered the chance to retake a course and improve his or her grade in that semester, the subsequent classes will automatically drop him or her.
8. If the student drops below the rate after discussing the scientific thesis and after the expiry of his statutory time, he is not granted another chance to improve the rate by turning in his report to the scientific supervisor. If a person still has one or more course semesters left and has not yet reached the end of the statutory time, they are eligible to request the additional chance.
9. The student must submit an application to the head of the relevant department for the extra chance for a period of not more than two weeks of instruction beginning with the next semester for the two periods during which his rate has reduced.

The Executive Directorate must receive more opportunity requests before they can be implemented in the admissions and registration system.

Article 29

As an exception to Clause (e) of Item (1) of Article (26) of this Regulation, the Standing Committee may grant the student an exceptional opportunity not to exceed one academic year, based on a report from the supervisor and the recommendation of the Department and College Councils.

Executive Rule of Article Twenty-Nine

1. The candidate contacts the appropriate department well in advance of the result of the last semester of the normal term to request the additional chance.
2. The supervisor must provide a thorough report on the student's course of study and a proposal for the length of the extra opportunity to the head of the relevant department.
3. The request for an extra opportunity for the student will only be taken into consideration once the thesis proposal has been approved, at the very least with the recommendation of the competent section council.
4. Those who did not profit from the delay during the usual term may have the additional opportunity or one of its course semesters postponed.

The Standing Committee on Postgraduate Studies will receive applications from the Executive Directorate.

Article 30

Without prejudice to Article (15) of this Regulation, based on the recommendation of the Department and College Councils, the Executive Management may accept the transfer of a student to the university from a university or educational institution inside or outside the Kingdom, provided that it is licensed by the competent Authorized Vice-President in the

country of study, on the condition that he is not dismissed from it for any reason. The transferred courses shall be recorded in the student's academic record, and the University Council shall issue the regulations governing this and the possibility of including their grades in the student's cumulative GPA in his academic record.

Executive Rule of Article Thirty

1. Following are the transfer requirements to the university:
2. The student has successfully completed at least one semester of coursework and rejects the transfer of the new student.
3. The candidate may submit an application for transfer to the relevant department during the allotted transfer time with the following documentation attached:
 - A determination that he will be admitted to the institution from where he is moved or a declaration that he is still enrolled as a normal student.
 - An official, in-depth definition of the terminology used in the student's courses.
 - The number of study units (hours) per course that were accepted for transfer by the institution.
 - A certified copy of the transcript.

4. Equivalent study units (hours) must be recorded in the student's register and must take the requirements of the article 19 implementing rule into consideration.
5. The time that the student spent in the program at the university from which they transferred must be included in the allotted maximum time for receiving a degree.
6. Consider this Regulation's Article 10 in your decision.

The cultural attaché and the Saudi consulates must certify the documentation if the university is being moved from outside the Kingdom.

Article 31

A student may be transferred from one program to another within the university based on the recommendation of the Department Council to which he is transferred and the approval of the College Council in accordance with the guidelines and conditions approved by the University Council based on the proposal of the Standing Committee.

Executive Rule of Article Thirty-One

Transferring within the University from one program to another must be done as follows:

1. The student has at least one semester of coursework under his belt and a cumulative GPA of at least (very excellent).

2. The applicant must submit an application for transfer to the department within the allotted transfer period.
3. Unless there are collaborative courses between the two programs that allow the applicant to terminate the program within the allotted time, the applicant must not have spent more than half of the ordinary duration in the portion that was given.
4. The processes and rules established by the University for the equivalent of decisions are outlined in the executive rule of Article 19 and must be followed.
5. The department receiving the transfer specifies the study units (hours) that may be computed from the material the student studied in the transfer section.
6. The course in which the student begins their studies is specified in the section to which the transfer is performed.
7. The transfer through the admission and registration system must be activated by the Executive Directorate in collaboration with the Deanship of Admission and Registration.

Article 32

A graduate student may, based on the recommendation of the Department Council and the approval of the College Council, study some courses at a university or educational institution inside or outside the Kingdom, provided that it is licensed by the competent Authorized Vice-

President in the country of study. The academic units he studied shall be transferred and recorded in the student's academic record. The University Council shall issue the regulations governing this and the possibility of including their grades in the student's cumulative GPA in his academic record.

Executive Rule of Article Thirty-Two

The following regulations shall apply to a student who enrolls in certain courses at a university or academic institution inside or outside the Kingdom without transferring such courses:

1. The student has completed at least one course semester with a grade of "C" or better at the university.
2. The student's study units (hours) cannot exceed 20 percent of the total study plan units of a student who is enrolled at another university.
3. The course that the student takes outside of the institution must be comparable to or similar to one of the courses required for graduation.
4. After being sent by the appropriate institutions, applications for study from outside the University must be approved by the Standing Committee on Postgraduate Studies.

5. Within two weeks of the commencement of the study in the first course semester after the term of his studies, the student must submit to the department the official results he received from the university where he enrolled.

6. Consider article 30 and the rules that apply it.

Article 33

A graduate student from a non-Saudi university may study some courses at a Saudi university in accordance with regulations approved by the University Council based on the proposal of the Standing Committee.

Executive Rule of Article Thirty-Three

1. Bring an official letter of approval from his institution or university.
2. Admission and registration processes must follow the established guidelines outlined in the Regulations of Study and Tests.
3. If the program is paid for, any financial payments are collected before choices can be made and students may begin their studies.
4. In the event that the student is on an official mission, the application is made through Saudi cultural attachés overseas.

Chapter Nine: Assessment Mechanism

Article 34

Exam in graduate courses shall be conducted and grades shall be recorded in accordance with the Regulations on Studying and Examinations at the University Undergraduate Level, except for the following:

1. The student shall not be considered to have passed the course unless he obtains at least an (above average) grade.
2. The student must pass the supplementary course on the first at. tempt with a grade of no less than (above average), and his cumulative GPA in all supplementary courses must not be less than (very good).
3. Regarding alternative exams and courses that require more than one course semester to be studied, the College Council decides what is considered appropriate based on the Department Council's recommendation.

Executive Rule of Article Thirty-Four

1. Although these executive rules don't make any explicit provisions, the inspection and oversight of estimates are based on the University's study regulations, university exams, and executive rules.

2. Testing, research, or both methods may be used to determine the degree of semester work.
3. The percentage of semester work in the final grade must be at least 40%.
4. The written test, including the comprehensive and final, cannot go longer than four hours.
5. The estimate must have a weight of five. The following formula should be used to compute the student's estimates for each course:

Grade Weight out of (5)	Grade Symbol	Grade	12
5.00	A+	Exceptional	95 - 100
4.75	A	Excellent	90 to less than 95
4.5	B+	Superior	85 to less than 90
4.00	B	Very Good	80 to less than 85
3.50	C+	Above Average	75 to less than 80
3.00	C	Good	70 to less than 75
0	F	Fail	Less than 70

6. If a student's rating drops below 3.75, it is assumed that they are receiving an academic warning without prior written notification.
7. If a student misses more than 20% of the study units in a course, they are refused admission to the final test, are deemed to have failed the course, and are estimated (DN).

8. If the student submits an acceptable justification and has attended at least 50% of the required lectures and scientific courses, the College Council or its representatives may lift the deprivation and let the student to take the exam.

9. In order to be valid, the alternative test contract must:

If a student needs an excuse for failing a class, they must submit an application to the department's head by the end of the second week after the examinations are over, unless there is an appropriate reason that has been approved by the department and college councils.

10. The alternate test will be administered in the first month of the next semester.

If a student fails one or more courses, the study and test period during the subsequent semester will be reinstated in addition to the subsequent semester's course, unless the failed course was a prerequisite for any of the semesters that followed.

Article 35

The University Council shall issue the rules regulating the oral and written comprehensive exam for the master's and doctoral stages, based on the proposal of the Standing Committee.

Executive Rule of Article Thirty-Five

1. A comprehensive exam is required for PhD candidates.
2. All programs must undergo universally required testing, which includes:
 - a. Writing test.
 - b. Oral examination in the primary and secondary Speciality (if any).

thorough testing committee:

1. The committee of the Competent Section Council must include at least three members who are qualified in the primary and subsidiary disciplines (if any) and fulfill the standards for supervision and discussion at this level.
2. Three hours of coursework in the course where the test is held will count toward the Commission's membership.
3. The Comprehensive Testing Commission has the following responsibilities:
 1. Recommend and evaluate the subjects for the comprehensive exam.
 2. Create written exam questions, check the responses, and keep track of the outcomes.
 3. Write questions for oral exams and track the outcomes.
4. Date of Comprehensive Test:

1. With a minimum of one week's notice, the comprehensive examination must be given in both written and oral portions in the chapter that follows the course in which the student has finished all prerequisite courses.

2. With the consent of the responsible department council, the student may postpone the comprehensive exam for one semester.

The Department and College Councils' recommendations, along with the Standing Committee for Postgraduate Studies' approval, shall be used by the College Council to establish the date, subject matter, and review of the comprehensive examination.

5. Test-wide grade:

1. The written exam score (100) is derived from the output of the average total score.
2. The final grade will be determined by dividing the entire amount of the student's receipt by the number of members. Each member of the Commission must receive 100 degrees on the oral test.

6. Complete exam outcome:

1. If a student receives 70% or above on each of the two examinations, he or she passes the comprehensive exam.

2. If a student fails the comprehensive test or one of its departments without good reason, they are considered to have failed the comprehensive test or that department.
3. On the advice of the Department's two councils, the College Council approves the results of the comprehensive exam.
4. In cooperation with the Executive Directorate of Postgraduate Studies, the department keeps track of the test results in the student's academic file.
7. Failure test and alternative test:
 1. During the first two semesters of the following semester, the student will have one chance to retake the test he failed.
 2. During the next two semesters of the comprehensive test, a make-up exam will be given to students who have postponed the comprehensive test or who failed the comprehensive test or a portion of it with an explanation that was approved by the departmental and college councils.

Chapter Ten: Thesis, Supervision, and Defense

Article 36

The University Council shall issue the rules regulating the registration of the graduation research project, the thesis of the graduate student if any, and the mechanism for determining

the thesis supervisor and the assistant supervisor if any, based on the recommendation of the Standing Committee.

Executive Rule of Article Thirty-Six

1. After completing all admission requirements and passing at least 50 percent of the course at a cumulative rate of at least (very good), the graduate student must submit the thesis project - if any - to the department.
2. If recommended for approval, the council of the Section shall propose the name of the supervisor of the thesis and the assistant supervisor, if any, or the names of the members of the supervisory committee with the determination of its chairman, as set out in article 38 of these Regulations and its Executive Rule.
3. This shall be submitted to the College Council for approval on the recommendation of the Section Council and endorsement by the Secretary of the Standing Committee for Postgraduate Studies.
4. The student follows the guidelines and guidelines laid out by the Standing Committee for preparing the thesis proposal in general.
5. Registration of the thesis is not necessary to receive the grade; passing the comprehensive test is.

6. Graduation study (for instance, supplemental research) is enrolled in the semester stated in the program description and is handled as a curriculum rather than a scientific thesis.
7. If a change to the thesis proposal authorized by the Standing Committee for Postgraduate Studies is required, the applicant must submit an application to the appropriate department together with more detailed arguments and the support of the scientific advisor. On the advice of the department council, the college council authorizes the revisions.
8. The Standing Committee for Postgraduate Studies' rules and requirements must be taken into consideration while registering the topic of a scientific thesis or supplemental study. When it is necessary to do so in line with rules authorized by the department council, the student has the right to request to the head of the department to replace the supervisor of the thesis or supplemental study.

Article 37

Thesis are written in the language approved for the program by the University Council, provided that the thesis contains an adequate summary in Arabic if it is in a language other than Arabic.

Executive Rule of Article Thirty-Seven

1. The Standing Committee for Postgraduate Studies develops detailed manuals for writing theses and scientific research in various disciplines.
2. If the thesis is written in another language, it must be summarized in Arabic.
3. Theses and scientific research written in Arabic should contain a summary in English.

Article 38

Thesis are supervised by professors and associate professors from the university faculty. An assistant professor may supervise graduation research and master's thesis and assist in supervising doctoral dissertations if he has two published research papers or accepted for publication in a refereed academic journal in his field of specialization.

Executive Rule of Article Thirty-Eight

1. A faculty member outside the department may be given supervision under the following conditions: "The supervisory shares of the faculty members of the competent department shall be completed absent compelling justification."

The supervisory burden of the faculty member mentioned in Article (45) of these Regulations and its Executive Rule must be taken into account when calculating supervision.

2.The supervisor's interest in and relevance to the thesis's subject matter must be taken into account during supervision.

The rules and requirements specified by the Standing Committee for Postgraduate Studies must be adhered to when registering the topic of the scientific letter or supplemental study.

Article 39

Experienced and specialized individuals in the field of the thesis research who are not faculty member whether from inside or outside the university may supervise or assist in the supervision of thesis based on a recommendation of the Department Council and an approval of the College Council.

Executive Rule of Article Thirty-Nine

1. The appropriate rank of science - those who are not at the academic rank - shall be determined in accordance with the provisions of article 19 of the Regulation Governing the Affairs of Saudi University Staff Members and Those in Their Positions.

Article 40

The University Council shall issue the guidelines for the thesis assistant supervisors based on the proposal of the Standing Committee.

Executive Rule of Article Forty

1. The student's primary point of reference for the specifics of the department council is the assistant supervisor (if any).
2. If the assistant supervisor has two works that have been published or is qualified for publishing in a scientific journal, they may hold an assistant professorial degree.
3. The Assistant Supervisor must provide a report stating that the candidate has finished the thesis and is qualified to participate in the usual period of discussion.
4. The quorum of faculty members from the institution stated in Article (45) of these Regulations and its Executive Rule must be used to determine supervision.
5. Unless specifically stated differently, the Assistant Supervisor shall be subject to the supervisory provisions of these Regulations and associated executive regulations.
6. If the assistant supervisor works for an organization other than a university or is not a professor, consider article 39 of these Regulations and its executive rule.

Article 41

A faculty member may supervise thesis outside his university, whether inside or outside the Kingdom, without prejudice to his job duties in accordance with regulations approved by the University Council based on the proposal of the Standing Committee.

Executive Rule of Article Forty- One

1. On the suggestion of the College Council and keeping in mind article 38, the department requesting to utilize the faculty member should submit an official letter to the pertinent department.
2. The university where the faculty member works is unaffected financially.

Article 42

The supervisor shall evaluate the student's performance at the end of each course semester and determines his progress in the thesis in accordance with the mechanisms approved by the Standing Committee.

Executive Rule of Article Forty- Two

1. The student's progress report for the semester on his dissertation must follow the format recommended by the Standing Committee.
2. The supervisor shall provide the student written notice of any basic errors in the research output and give the department a copy of the notice to maintain in his file.

Article 43

The number of students enrolled in the class for the graduation research course shall not be less than five, and the College Council may make an exception from the minimum in accordance with regulations approved by the University Council based on the proposal of the Standing Committee.

Executive Rule of Article Forty- Three

1. The student's semester report on the status of his thesis must follow the format recommended by the Standing Committee.
2. The supervisor is required to notify the student in writing of any fundamental flaws in the research output and to supply the department with a copy of the notification for their records.

Article 44

If it is proven that the student is not in academic good standing at the thesis stage, based on the report of the thesis supervisor, the student is warned by a thesis from the competent department. If the student is warned twice and does not resolve the reasons for the warning, his enrollment will be terminated based on the recommendation of the Department and College Councils.

Executive Rule of Article Forty- Four

1. It is thought that a student is not serious about his studies if he or she ceases contact with his or her mentor or supervisor for a complete semester without a valid excuse. Examples include:

If the student was not allowed to enroll in at least 50% of the courses offered during a semester. Unless there is an appropriate reason, if his achievement does not match the time invested, as recorded by the supervisor or scientific adviser.

2. The concerned department head gives a warning to the student based on data from the academic advisor or supervisor and a private letter. The report is filed in the student's file, and a copy is sent to the Standing Committee for Postgraduate Studies.

Article 45

Whether individually or jointly with others, the supervisor can supervise a maximum of seven theses at one time. The Standing Committee may except from this based on the recommendation of the Department and College Councils in accordance with regulations approved by the University Council based on the proposal of the Standing Committee.

Executive Rule of Article Forty- Five

1. The assistant supervisor compares his hours spent supervising scientific theses to those of the chairman supervisor.
2. The most extensive monitoring of theses is needed, both inside and outside the department.
3. The department should take into account the completion of semester reports on students in each supervisor's previous classes before increasing the academic demands in each class.

Article 46

The supervision load for a faculty member, whether he is a main supervisor or an assistant supervisor for each thesis is included in his teaching load in accordance with regulations approved by the University Council based on the proposal of the Standing Committee.

Executive Rule of Article Forty- Six

1. Each thesis for a master's degree is worth one credit hour.
2. Each doctorate scientific thesis is given two credit hours.
3. At both phases, the assistant supervisor's time is calculated as one hour.

Article 47

After the completion of the thesis, the supervisor shall submit a report on its completion to the Department Head attaching a copy of the thesis, in preparation for completing the defense procedures determined by the College Council.

Executive Rule of Article Forty- Seven

- 1- Submit a copy of the thesis in the format approved by the Authorized Vice-President of Postgraduate Studies, together with, if relevant, reports from the supervisor and assistant supervisor.

2. After completing the thesis under supervision, the supervisor notifies the department director that the thesis is complete.

3- The supervisor must give the report before the end of the student's regular session.

Article 48

A committee shall be formed by a decision of the College Council based on the recommendation of the Department Council.

Executive Rule of Article Forty- Eight

1. In accordance with the supervisor's report, the Discussion Committee shall be composed of:

The discussion ability of the thesis.

- Candidates for master's and doctorate degrees successfully complete all coursework and comprehensive exams, as required by their programs.

- The supervisor is required to deliver the report prior to the end of the student's regular session.

2. When deciding to form the discussion committee, the choice must take into account a reserve member for the master's thesis and two reserve members, one internal and one external, for the doctorate thesis.

3. A candidate must first get preliminary approval to join the Discussion Committee before being considered for membership in the Committee.
4. Before reporting to the head of the Section about the letter and advising whether or not it is acceptable to discuss, a member of the Discussion Committee must review the thesis within one month for a Master's thesis and two months for a doctorate thesis from the date of receipt. If the debate is postponed, the Section must advise the reserve member to be aware of the change.
5. The time between the Standing Committee on Postgraduate Studies' decision to establish the student discussion committee and the debate cannot be more than four months.
6. If it is judged that the thesis is not acceptable for discussion and the applicant rejects the consensual revision, they shall abide by the rules in article 26, paragraph 9, and its executive rule. If agreement cannot be achieved, the validity of the thesis will be resolved by majority vote in accordance with article 54, paragraph 5 of these Regulations, and will subsequently be sent to the Department's council for further action.
7. The Standing Committee on Postgraduate Studies and the Head of the Department both gave their approval to the thesis discussion timetable, which the Chairman Supervisor adjusts. A copy of the notification of the date of discussion, which the Section disseminates through allowed channels within the Department and College as well as through other methods, is given to the allowed Vice-President of Postgraduate Studies.

The reserve member will be compensated if a Discussion Committee member retracts their apologies (after verifying the validity of the thesis), subject to the Department Council's recommendation and College Council's approval. The discussion cannot start until the reserve member has submitted a report on the thesis stating whether or not the letter is valid within the time period established in paragraph (7) of this Executive Rule.

9. Quickly after the discussion, the committee's result will be made public.

Article 49

The University Council shall issue the rules for selecting the members of the master's thesis and doctoral dissertations defense committees and the mechanism for conducting those discussions based on the proposal of the Standing Committee.

Executive Rule of Article Forty- Nine

1. Each member of the discussion committee, including the supervisor and any possible deputy supervisors, should be a free agent.
2. The phrase "shall meet the requirements of article 45" in the requested theses and forms for nominating an associate professor.

3. Each participant in the discussion committee, including the supervisor and any designated deputy supervisors, shall have independent status.
4. The next steps for a departing university professor are as follows:
5. Who has retired and been employed by the institution is the subject of internal discussion.
6. Discussions about retirees who are no longer working for the university can occur outside of the institution.
7. If a member is absent, it is unsuitable to begin the discussion; instead, a new date for the discussion must be chosen in line with rule (53) and its executive rule.
8. This article does not fall under the guidelines of article 46 or its executive regulation.

Article 50

The defense committee shall prepare a report signed by all its members and submitted to the Department Head within a week from the date of the defense, including one of the following recommendations:

1. Acceptance of the thesis and a recommendation to award the degree.
2. Acceptance of the thesis with minor amendments without re-defending it again. A member of the defense committee shall be delegated to recommend the awarding of the degree after ensuring the implementation of the amendments within a period not exceeding three months

from the defense date. The College Council may make an exception to that provided that the period does not exceed six months from the defense date.

3. Completion of deficiencies in the thesis and re-defend it by the committee during the period determined by the College Council based on the recommendation of the competent Department Council, provided that it does not exceed one year from the defense date.
4. Not accepting the thesis.

Each member of the defense committee has the right to present what he has of different views or reservations in a detailed report to the Department Head within a period not exceeding one week from the discussion date, and it is submitted to the College Dean with the report of the defense committee.

Executive Rule of Article Fifty

1. The thesis should only be discussed once more.
2. If the thesis is recommended for acceptance and award, the grade will be determined using the average score given by members of at least (70).
3. The announcement of the discussion's result is not an award of the degree, and any mistakes in the announcement are not legally enforceable.
4. If the student has not already been given the chance to improve their rating, they will be given another chance if their cumulative rate after debating the thesis is less than 3.75.

5. The discussion report must be provided along with the councils of the Section and the College's proposal to grant the degree.

Article 51

1. A lump-sum payment of (5000) five thousand riyals will be paid to the master's thesis supervisor from outside the university, and a lump sum payment of (7000) seven thousand riyals to the doctoral dissertation supervisor from outside the university.
2. The standing Committee may approve, based on a request from the student's university, the assignment to temporary secondment of the external supervisor to meet the student whom he is super-ving, provided the following.
 - a. The assignment shall not to exceed twice in each academic year for each external university in which students' thesis are super-vised.
 - b. The number of universities to which they are assigned to temporary secondment shall not exceed two universities in each academic year.
 - c. The duration of the assignment shall not exceed three days each time.
 - d. The total number of assignment days shall not exceed ten days in the academic year for all universities.

- c. The host university shall bear the expenses of the external faculty member to supervise its students' thesis in accordance with what is legally prescribed according to his academic rank
3. The university may amend the lump sum payment in Clause (1) of this Article upon an approval decision by the Council of Universities' Affairs.

Executive Rule of Article Fifty-One

1. The Chairman Supervisor and Assistant Supervisor in the bonus are non-university employees.
2. The supervision bonus is paid out after the thesis has been discussed and the thesis must be completed in accordance with the completion report to get the bonus.

Article 52

A lump sum payment of (1,000) thousand riyals shall be paid to a defense committee member who participates in the discussion of a master's thesis or doctoral dissertation if he is a faculty member at the same university to which the thesis is submitted.

If the defense committee member is not a faculty member at the university in which the thesis is being discussed whether he is an employee of that university or someone invited from outside it, a lump sum payment of (1,500) one thousand five hundred riyals shall be paid to

him/her for a doctoral dissertation and (1,000) one thousand riyals for a master's thesis. The payment shall be increased to (2,500) two thousand five hundred riyals if the defense committee member is from outside the Kingdom.

If the defense committee member is from outside the city in which the thesis is being discussed whether he is from inside or outside the Kingdom, he shall be issued, in addition to the aforementioned payment, a round-trip ticket from his place of residence and appropriate accommodation and subsistence fees, for a maximum of two nights.

A ticket is issued for the escort if the discussant is blind and for the guardian if the defense committee member is a female in addition to the appropriate accommodation fee with a maximum of two nights.

The Standing Committee may add one or two nights in certain situations and if the nature of the study so requires based on a recommendation from the competent Department and College Councils, with the justifications for staying for a period of more than two nights.

The university may amend the lump sum payment referred to in this Article after the issuance of a decision of approval by the Council of Universities Affairs.

Executive Rule of Article Fifty-Two

1. Within two weeks of the date of discussion, the College must submit a request to the Executive Directorate of Postgraduate Studies for the payment of the members of the Discussion Committee's compensation.
2. Department vice-deans are authorized to coordinate with Public Relation to add one or two nights in a discussant's stay outside the discussion headquarters in cases of necessity.

Chapter Eleven: Graduation and Degree Granting

Article 53

The head of the competent department shall submit the defense committee's report to the College Dean within a period not exceeding two weeks from the defense date to submit it to the Executive Management.

Article 54

The student graduates after successfully completing the graduation requirements according to the program plan, provided that his cumulative GPA is not less than that required by the University Council for each program on the condition that it is below a "very good".

Article 55

If the student decease before being able to defend the thesis, the degree is awarded in accordance with regulations approved by the University Council based on the proposal of the Standing Committee.

Executive Rule of Article Fifty-Five

1. The thesis has been given, following the supervisor's assessment.
2. If the death happens before the registration of the thesis, the course is equal to the nearest degree.
3. Grants are not budgeted and may be approved based on the Department and College Councils' recommendations

Article 56

The authorized Vice-President shall submit the recommendation to award the academic degree to the University Council to take the decision.

Chapter Twelve: General Provision

Article 57

1. Without prejudice to what is stated in the Classification and Frame-work, and in accordance with regulations approved by the University Council based on the proposal of the Standing Committee, the University Council, based on the recommendation of the Department and College Councils and the support of the authorized Vice-President, may grant the student:

- a. A higher diploma when he passes a number of the master's program courses, without being qualified to obtain a master's degree.
 - b. A master's degree when he has passed a number of doctoral program courses, without being qualified to obtain a doctorate degree.
2. Without prejudice to what is stated in Clause (1) of this Article, the Executive Management, based on the recommendation of the Department and College Councils, may grant the student evidence of passing a number of graduate courses without all of them contributing towards a degree in accordance with regulations approved by the University Council based on the proposal of the Standing Committee.

Article 58

In the event that the student obtains the same academic degree from two educational institutions within the framework of a joint program, a joint graduation certificate may be issued between the two educational institutions or an independent graduation certificate from one or both educational institutions. The University Council shall issue the guidelines and procedures regulating this based on a proposal from the Standing Committee.

Article 59

Health diplomas and health fellowships are excluded from the provisions of this Statute, and the regulations and rules issued by the University Council shall apply to them.

Article 60

The council of each university shall approve the executive rules for this Regulation.

Executive Rule of Article Sixty

1. The Executive Rules accompanying these Regulations may be interpreted by the University Council and may be amended as appropriate.
2. These executive regulations will be in effect as of the day the University Council approved them.

Article 61

Whenever there is no a special provision in this Regulation, the Law of the Council of Higher Education and Universities issued by Royal Decree No. (M/8) dated 6/4/1414 H shall be applied to the universities that are subject to this Law, and the Law of Universities issued by Royal Decree No. (M/27) dated 2/3/1441 H shall be applied to the universities that are subject to this Law and their Regulations in addition to the effective rules, regulations, and decisions in the Kingdom.

Article 62

This Regulation shall nullify the Unified Statute for Graduate Studies in Universities issued by the Higher Education Council Resolution No. (3/6/1417) dated 08/26/1417 AH, and all provisions inconsistent therewith.

Article 63

The Council of Universities' Affairs has the right to interpret this Regulation.

Article 64

This Regulation comes shall enter into force at the beginning of the academic year of 1444H.

Authorized Vice-President of Postgraduate Studies

0137206851	Authorized Vice-President of Postgraduate Studies Phone	
Dgs@uhb.edu.sa	Email for Common Questions	 
Dgsadmission@uhb.edu.sa	Admission and registration Department Email	
Dgsbillings@uhb.edu.sa	Financial Affairs Department Email	