

Regulations Governing Applied Colleges in Universities



بيت الحكيم

Kingdom of Saudi Arabia

Universities Affairs Council

General Secretariat

(Urgent Telegram Circular)

His Excellency the Deputy Minister for Universities, Research, and Innovation,

may Allah protect him.

His Highness / His Excellency / President of the University

May Allah protect him.

May the peace, blessings, and mercy of Allah be upon you.

Attached is a copy of Universities Affairs Council Resolution No. (1/10/1444) dated 1/24/144 AH approving the regulations governing applied colleges in universities, according to the statement assigned to the resolution.

I hope to view and complete what is required by it.

Please accept my greetings and appreciation

Secretary General

Universities Affairs Council

Dr. Muhammad bin Abdulaziz Al-Saleh

Behalf of him/ D. Abdullah bin Khaled Al-Misfir

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Secretary General
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Dr. Muhammad bin Abdulaziz Al-Saleh

A copy: Office of His Excellency the Minister and Chairman of the University Affairs Council

A copy: General Secretariat of the Council of Universities Affairs

Universities Affairs Council Decision No. (10/10/1444) dated 1/24/1444 AH.

The Universities Affairs Council

Based on the powers vested in him by law.

And based on Royal Decree No. (M / 27) and dated (3/2/1441 AH), the decide in Section (First) of approving the university system.

And based on Section (Fourth) of the honorable Royal Decree - referred to above - which stipulates that the Council for Universities Affairs exercise the powers of the Council of Higher Education (revoked) contained in the system of the Council for Higher Education and Universities issued by Royal Decree No. (M / 8) dated 4/6/1414 AH. And based on Article (Ten) of the Higher Education and Universities Council's system - referred to above - which states that "it is permissible, when necessary, based on the proposal of the relevant university council and the approval of the council of the higher education, the university follows educational units below the university level, and a special regulation determines the level of study in these units, their curricula, and how to manage them." And Paragraph (6) of Article (fifteen) of the same system, which included that one of the council's competences is to issue joint regulations for universities.

And based on Paragraph (2) of Article (Fourth) of the Universities Regulation issued by Royal Decree No. (M / 27) dated 2/3/1441 AH, which states that: "The university consists of: colleges, deanships, scientific departments, institutes, centers, educational units below the university level, and university hospitals," and based on paragraph (Three) of Article (seventh) of the same system, which requires the competence of the council to approve the financial, administrative, and academic regulations of the universities.

decides the following:

First: Approval of the regulations governing applied colleges in universities, according to the statement attached to this decision.

Second: This regulation comes into force as of the beginning of the academic year 1444 AH, and it cancels any provisions that conflict with it, and it also replaces the model of organizational structure and governance for applied colleges approved by item (Third) of Universities Affairs Council Resolution No. (9/4/1442) dated 14 / 9 / 1442 AH, and item (fifth) of the same decision.

Third: Subject to the provisions of item (Second) of this decision, universities are committed to adjusting the conditions of applied colleges in accordance with the provisions of these regulations, within a period not exceeding (30) days from the date of implementation of these regulations.

Fourth: Universities that offer paid diploma programs in applied colleges, prior to the issuance of this decision, shall be granted a deadline until the end of the third semester of the academic year 1444 AH, to transfer the provision of these programs in accordance with the provisions of this regulation.

Fifth: Each university must submit a report to the Universities Affairs Council at the end of each semester on the results of the application of this regulation and the positives, difficulties, or others it includes, if any, and a comprehensive report at the end of the academic year.

Sixth: the member of the Council, Deputy Minister of Education for Universities, Research and Innovation, is mandated to submit a comprehensive annual study on applied colleges to the University Affairs Council for a period of three years.

The member of the Board, the Deputy Minister of Education for Universities and Research and Innovation, is mandated to submit a report on the financial and economic impact of applied colleges to the University Affairs Board, no later than 60 days from the date of this decision.

God grants success,

Chairman of the Universities Affairs Council

Regulations governing applied colleges in universities.

Issued by Universities Affairs Council Resolution No. (1/10/1444)

Adopted in the (tenth) meeting held on 1/24/1444 AH, corresponding to 8/22/2022 AD

Regulations Governing Applied Colleges in Universities.

Article one

The following terms and expressions are meant-whenever they appear in this list-The meanings shown in front of each of them, unless the context requires otherwise:

Applied college (college): One of the university's educational units that offers applied educational programs and training courses for the stage that follows the general secondary stage and precedes the bachelor's stage in partnership with the public, private sector, and the non-profit sector. Its curricula and study plans are linked to the current and future labor market regionally and nationally. Management and governance of its own, in accordance with the provisions of this regulation.

Programs: Educational programs that include Associate Diploma, Intermediate Diploma, and applied educational training courses offered by the Applied College at the university.

Classification: The Unified Saudi Classification for Educational Levels and disciplines issued by Cabinet Resolution No. (75) dated 1/27/1442 AD, any changes, or updates to it.

The Frame: The National Qualifications Framework in the Kingdom of Saudi Arabia issued by a decision of the Board of Directors of the Education and Training Evaluation Authority in its (first) meeting for the (second) session held on 6/6/1441 AH, and the amendments or updates that may occur to it.

Associate Diploma: A qualification whose number of credit hours and statutory duration is not less than the classification and framework requirements.

Intermediate diploma: qualification whose number and duration of credit hours are not less than the requirements of the classification and framework.

Training courses: Educational and applied training courses - of various formats, levels, and durations - that are less than one year in duration and do not award a diploma.

Second Article

This regulation aims to organize the applied colleges in universities and to prove the accreditation of their programs, study plans and curricula, and how to manage and govern them with the participation of the public, private and the non-profit sector, in a way that contributes to achieving the current and future labor market needs regionally and nationally, and expanding applied educational training in the Kingdom.

Third Article:

The Applied College works to achieve the following:

1. Provide and develop flexible programs that are compatible with current and future regional and national labor market requirements in terms of supply and demand.
2. Partnership with the public sector, the private sector, and the non-profit sector, in a way that supports activating the role of the Applied College in community development and meeting its needs.
3. Improving the skills and capabilities of those enrolled in these programs and training courses, with a focus on regional needs.
4. Helping to increase the rate of professional credit in the private sector and raising the professional competence of national staff.
5. Supporting resettlement programs in all fields and contributing to reducing the professional gap and exposure.

Article Four:

The university shall have one applied college and it may have branches or merge colleges or units in the university to be part of the applied college and all of them are linked organizationally and supervising to the applied college, provided that a decision is issued by the Universities Affairs Council according to the following and according to the system followed by the university:

1. A proposal from the University Council for universities that applies to the system of the Council of Higher Education and Universities issued by Royal Decree No. (M / 8) dated 4/6/1414 AH.
2. Recommendation for approval by the Board of Trustees based on a proposal from the University Council for Universities Implementing the University System issued by Royal Decree No. (M/27) and date 2/3/1441 AH.

Article Five

1. A permanent committee for the supervision and partnership of the Applied College is formed at the university, headed by the university president and the membership of:
 - a. Vice President of the University / Vice Dean for Educational Affairs.
 - b. A representative from the Ministry of Human Resources and Social Development.
 - c. A representative from one of the government sectors concerned with the College's applied programs.
 - d. A representative from the private sector who is experienced and involved in the College's applied programs.
 - e. A representative from the non-profit sector who is experienced and involved in the applied college programs.
 - f. An additional representative from one of the sectors referred to in paragraphs (c), (d) or (e).
2. The members stipulated in paragraphs (c), (d), (e) and (f) shall be appointed by a decision of the University Council based on a nomination by the University President. Their term of membership shall be three years, renewable for one time.
3. The CEO of the Applied College shall be the secretary of the committee.

Article Six

1. The Commission shall support strategic partnerships with the public, the private and the non-profit sectors and shall activate the role of the Applied College in fulfilling current and future regional and national development and labor market needs in terms of supply and demand. To achieve this, it shall:
 - a. Follow up and coordinate with the university in determining the numbers of accepted students and the targeted programs in order to direct students to specializations that support resettlement, according to reports foresight of supply and demand for the labor market.
 - b. Coordination with sectors and agencies related to resettlement to direct the required support to the Applied College.
 - c. Follow up on the work progress of the applied college and its branches in the university and review its reports.
 - d. Propose strategic partnerships with the public, private and non-profit sectors.

- e. Develop criteria for the selection and evaluation of the Chief Executive, his Deputy, his Assistant and Executive Directors.
- f. Propose performance indicators and annual targets for the Applied College and submit them to the University Council for approval.
2. The committee meets at least once every three months, based on an invitation from the committee chairman, and whenever the need arises, according to the committee chairman's discretion.

Article Seven

The Applied College is organizationally composed as a unit of the university of the following:

1. The Executive Council of the Applied College.
2. Chief Executive Officer of the Applied College.
3. Technical and specialized units according to the programs offered in the Applied College, and according to the organizational structure of the Applied College.
4. The approved departments and support units according to the organizational structure of the Applied College.

Article Eight

1. The Executive Council of the Applied College shall be chaired by the Vice-Chancellor/Vice-Chancellor of the University for Educational Affairs and shall be members of:
 - a. Chief Executive Officer of the Applied College.
 - b. A university faculty member with experience in applied college programs.
 - c. Two representatives of the private sector with experience and relevance to the college's applied programs.
 - d. A representative from the non-profit sector with experience and relevance to the college's applied programs.
 - e. An expert in education and training programs and their quality.
2. The members stipulated in paragraphs (b), (c), (d) and (e) of this article shall be appointed by a decision of the University Council, based on a nomination by the University President, and their membership term shall be three years, renewable once, provided that they are not been members of the permanent committee for supervision and partnership of the Applied College.

Article Nine

1. The Executive Council shall meet at least once a month at the invitation of the Chairman of the Board and whenever the need arises at the discretion of the Chairman of the Board.
2. For the validity of the meeting, at least two-thirds of the members must be present, including the chairman of the council or whomever he delegates from among the members. Decisions are issued by at least a majority of the votes of the members present, and in the event of equality, the side with which the chairman of the meeting voted will prevail.
3. The decisions of the Executive Council are considered effective unless an objection is received from the President of the University within fifteen days from the date of their receipt. If the president object to the decision, it will be referred to the University Council for decision at the first ordinary or extraordinary session. The University Council may ratify, amend, or cancel the decisions, and the decision of the University Council in this regard is final.
4. The Chairman of the Executive Council may invite whomever he deems appropriate to attend the sessions of the Executive Council without having the right to vote.

Article Ten

The Executive Council shall supervise the affairs of the Applied College at the university, and for this purpose it may do the following:

1. To recommend approval of the draft strategic and annual plan for the Applied College And submit it to the University Council for approval.
2. To recommend approving proposals for programs and study plans for diplomas (participant and average) offered by the Applied College and submitting them to the university president for approval.
3. Recommend approval of proposals for applied educational training courses offered by the Applied College and submit them to the University President for approval.
4. Ensure that the programs and study plans of the Applied College match the classification, framework and meet the needs of the current and future labor market.
5. Supporting the proposal to amend and cancel the diploma and its study plan and submitting it to the university president for approval.

6. Endorse the proposal to amend and cancel applied educational courses and submit them to the university president for approval.
7. Discussing the periodic and annual reports of the Applied College, the annual report on the employment of graduates of the implemented programs and submitting the annual reports to the University Council, and a copy to the Standing Committee for Supervision and Partnership of the Applied College.
8. Developing strategic partnerships with the public, the private and the non-profit sector.
9. Recommend the approval of appointment or contracting of faculty members and their equivalents, or those with experience and expertise employed by the Applied College and submit them to the university president to complete the regular procedures.
10. Proposing academic controls and procedures related to those enrolled in the Applied College, including admission, registration, cancelation, addition, course equivalency, and other academic procedures, and submitting them to the University Council for approval.
11. Proposing criteria for selecting and defining the parties that can be used in operating the Applied College or any of its programs or training courses and submitting them to the University Council for approval.
12. Considering what is referred to it by the university council, the committee, or the university president for study and expressing an opinion.

The Executive Council may form permanent or temporary committees from among its members or others to study what is entrusted to it or carry out tasks.

Specific, and he may delegate some of his competencies and powers to his chairman, provided that he includes the decisions he takes in the minutes of the council in the first meeting that follows.

Article Eleven

The Applied College shall have an executive president from among the university's employees or others from outside the university who shall be appointed or assigned by a decision of the University President for a renewable period of three years based on a nomination by the Executive Council. In particular, the following:

1. Preparing the draft strategic and annual plan for the Applied College and submitting it to the Executive Council.

2. Proposing programs and study plans for diplomas (participant and average) offered by the Applied College and submitting them to the Executive Council.
3. Proposing applied educational programs and training courses offered by the Applied College and submitting them to the Executive Council.
4. Reviewing programs, study plans, and applied educational training courses offered by the Applied College periodically, proposing amendment and cancellation of programs and study plans, and submitting them to the Executive Council.
5. Submit periodic and quarterly reports on the progress of the work and performance of the Applied College and a detailed annual report at the end of each academic year to the Executive Council.
6. Proposing the appointment or contracting with members of the teaching staff and the like, or those whom the College of Applied uses with expertise and specialization and submitting them to the Executive Council.
7. Annual report on the recruitment of graduates of implemented programs to the Executive Board.

Article Twelve

The College of Applied shall have a vice president in charge of academic affairs, and an assistant to the CEO in charge of support services from among the university's employees or others from outside the university. They shall be appointed or assigned by a decision of the university president for a renewable period of three years, based on a nomination from the CEO, and a recommendation from the Executive Council. The decision determines their wages and financial benefits.

Article Thirteen

The branch of the Applied College shall have an executive director from among the university's employees or others from outside the university. He shall be appointed or assigned by a decision of the university president for a renewable period of three years based on a nomination by the CEO and a recommendation from the Executive Council. The decision determines his salary and financial benefits.

Article Fourteen

Subject to the provisions of Article (6) of this Regulation, the decisions and requirements of national development issued by the University Affairs Council and the reports issued by the competent authorities to review labor market supply and demand, the Council of the University shall, at the proposal of the Executive Council, determine the conditions and regulations of admission and the number of students admitted in the Applied College.

Article Fifteen

The Applied College undertakes the implementation of academic procedures related to its enrollment, including admission, registration, cancelation, addition, course equivalency and other academic procedures, to ensure that students enroll with a minimum academic load. The executive rules of this regulation specify the necessary controls and procedures for that, and the regulation of study and examinations for the undergraduate level issued by the Universities Affairs Council's decision No. (1/9/1444) dated 1/3/1444 AH and the amendments that occur to it are applied in matters not mentioned in this regulation.

Article Sixteen

Students enrolled in diploma programs (participant and intermediate) in the Applied College shall be treated in terms of rights and duties as students enrolled in the university level.

Article seventeen

1. Without prejudice to what was stated in the classification and framework and in accordance with the controls approved by the University Council, based on the proposal of the Executive Council of the University Council, and based on the recommendation of the CEO, to granting the student an Associate Diploma upon passing a number of courses of the Intermediate Diploma Program without all of them qualifying him to obtain a diploma degree average.
2. The Applied College may grant the student proof of passing a number of Associate Diploma courses without all of them qualifying him to obtain the Associate Diploma degree.

Article Eighteen

Subject to the rules and regulations in force at the university and the decisions issued by the Council of Universities Affairs, the university may do the following:

1. To receive a fee for the training courses offered by the Applied College directed to the public, sectors, or interested parties, in accordance with the controls set by the Universities Affairs Council.
2. To receive a fee for joint programs with educational or training institutions from outside the Kingdom, provided that they are licensed by the competent authority in the country of study or training in accordance with the controls set by the University Affairs Council.
3. Agreeing with the strategic partnership entities to pay the fees for the programs allocated to those entities or part thereof.
4. To charge a fee for the value of professional and specialized certificates and licenses, if the university does not find a source to cover them, provided that it does not exceed their actual value.

The savings resulting from the provision of the Applied College for any of the training courses and programs referred to in paragraphs (1), (2) and (3) of this article shall be allocated for the development of the Applied College, its offered programs, equipment, and its educational and training environment.

Article Nineteen

Each of the university president and the councils stipulated in these regulations shall be responsible before the Universities Affairs Council for the quality of the outputs and programs of the Applied College and their compatibility with the requirements of the labor market, meeting its needs, and achieving the objectives of the regulations.

Article Twenty

The president of the university and the councils stipulated in these regulations must review and update the programs and courses offered by the Applied College annually according to clear and specific indicators to evaluate their suitability and quality in order to achieve the current and future labor market requirements regionally and nationally and the objectives of this regulation.

Article twenty-One

Universities work to register the accredited applied educational programs and training courses provided by the Applied College directed to the public in the national e-learning platform dedicated to this and to benefit from the local and international programs, courses and subscriptions included in the platform within the limits

of the activity of the Applied College that universities or other educational institutions have previously implemented and included on the platform.

Article Twenty-Two

Considering the rules and regulations in force at the university, and the controls, standards, and terms of reference approved by the University Council, the Executive Council, and the Executive Director of the Applied College, the Applied College may, when presenting its programs, do the following:

1. To entrust the operation of any of its programs in whole or in part to any of the eligible entities.
2. Offering joint programs with other entities or educational or training institutions inside or outside the Kingdom, provided that they are licensed by the competent authority in the country of study or training.

Article Twenty-Three

The Universities Affairs Council determines the financial benefits of the chairman and members of the Standing Committee for Supervision and Partnership of the Applied College and the Executive Council of the Applied College stipulated in these regulations.

Article Twenty-Four

Academic promotions procedures for faculty members in the Applied College and other faculty affairs that require the recommendation of the department council are implemented through the scientific departments corresponding to their specializations in the university, and the procedures are completed through the councils concerned with this in the university.

Article Twenty-Five

The council of each university approves the executive rules for these Regulations.

Article Twenty-Six

Unless a special provision is provided for in this regulation, the system of the Council of Higher Education and Universities issued by Royal Decree No. (M/8) dated 4/6/1414 AH applies to the universities covered by the application of this system and the universities system issued by Royal Decree No. (M/27) dated 2/ 3/1441 AH for the universities covered by this system and their bylaws and the regulations, Regulations and decisions in force at the university.

Article Twenty-Seven

The Universities Affairs Council interprets this regulation.

Article Twenty-Eight

This Regulation shall be effective from the beginning of the academic year 1444 AH and shall revoke any provisions inconsistent with it.