

Request for the disbursement of printing and binding allowance for graduate students.

Form number (Ost_012).

"I, the scholarship recipient: [Your Name] , University ID: [Your University ID], Civil ID: [Your Civil ID], Apply to [Name of the University]: [University Name],

At the College of: [College Name]"

"Enrolled in the program: ☐ Doctorate ☐ Master's ☐ Fellowship.

Program Name: [Program Name]

Date of Enrollment in the program, starting from the academic semester: ☐ First ☐ Second of the academic year: [Year]

Bank Name: [Bank Name] IBAN Number: [IBAN Number]"

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"With this request for disbursement of printing and binding allowance, and in the event that the above information is found to be inaccurate, I accept full responsibility for any penalties, including deductions, which may lead to my expulsion from the program.

Attachments :

- Copy of the scholarship decision
- Copy of the post-graduation qualification .

date: / / 144 H

Authentication by the scholarship and training coordinator atCollege, Name:

Signature:.....,

Date: / / 14 H

Dean ofCollege, Name:, Signature:

Note: The allowance is disbursed once during the regular duration for scholarship recipients, teaching assistants, and lecturers after graduation".

"Dear Director General of Human Resources....., Peace be upon you and the mercy of Allah and His blessings.

I kindly request the disbursement of the printing and binding allowance for the student mentioned above, in accordance with Articles 41 and 42 of the Financial Affairs Regulations for Universities, and Article 25 of the Scholarship and Training Regulations for University Staff.

With my best regards,

University Vice President for Graduate Studies
and Scientific Research

Dr. Hussein bin Jaber Al-Zahrani"

- A copy for the scholarship recipient's file.
- A copy for the college coordinator.
- A copy for the Scholarship and Training Office".