

Research Funding Proposal Form

Note: all request items must be filled out. *

First\ Main Researcher's Personal Data:

Full Name in Arabic					
Full Name in English					
E-Mail					
Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female	Nationality		Degree	
Scientific Rank		College		Department	
Major		Specialization		Address	
Mobile		Business Phone		Fax	

Second\ Research Team Members Data:

No	Type of Participation	Name	Agency\ University	Degree
1	<input type="checkbox"/> Co- Researcher <input type="checkbox"/> Counselor <input type="checkbox"/> Assistant Researcher			
2	<input type="checkbox"/> Co-Researcher <input type="checkbox"/> Counselor <input type="checkbox"/> Assistant Researcher			
3	<input type="checkbox"/> Co-Researcher <input type="checkbox"/> Counselor <input type="checkbox"/> Assistant Researcher			
4	<input type="checkbox"/> Co -Researcher <input type="checkbox"/> Counselor <input type="checkbox"/> Assistant Researcher			
5	<input type="checkbox"/> Co-Researcher <input type="checkbox"/> Counselor <input type="checkbox"/> Assistant Researcher			
6	<input type="checkbox"/> Co-Researcher <input type="checkbox"/> Counselor <input type="checkbox"/> Assistant Researcher			

Background data for the research proposal:

Third\ Main Data of Suggested Research:

Proposal Title in Arabic	
Proposal Title in English	
Proposal General Domain	
Proposal Major Domain	
Benefit Entities	
Project Time period (per month)	
The Required Supported for the Research Proposal by the University	
Is there another funding body for the research project?	<input type="checkbox"/> No <input type="checkbox"/> Yes, specify the entity ()
Research Type	<input type="checkbox"/> Experimental/ Applicable <input type="checkbox"/> Theoretical research <input type="checkbox"/> Survey

Forth\ Research Proposal Details:

a\ Research abstract in Arabic: (No more than 200 words describe the research, its importance, objectives, methodology, and how it is contributing to enriching information.)
b\ Research abstract in English: (No more than 200 word)
c\ Literature Review: (introducing the research topic with a focus on the most recent references and published research)
d\ objectives:

e\ findings:(Expected Benefits and Achievements)

f/ Subject-matter relationship to a researcher specialty:

g\ Exerted Effort to Reduce the Required Budget:

h\ **Materials and methods:** (The method of research work should be written in detail including the size of the sample, methods and experiments, statistics, and all other important aspects that achieve the objectives of the research)

i\ **Timeline:** (The distribution of work on the duration of the research with an explanation of the tasks assigned to each member of the research team including the head researcher, co-researchers and assistants)

Names of researchers assigned to each task	Chronological progression in months																								work stages According to the Research Plan
	24	23	22	21	20	19	18	17	16	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1	

j\ References: (References should be arranged alphabetically using Harvard Method with no numbering)

k\ Suggested Referees:

Name	University	Faculty	Department	Scientific Rank	Major	Specialization	Mobile Phone Number	Email

1) Awards item* according to article (12) of scientific research regulations for universities

a\ Main Researcher

(1200 riyals monthly award paid to the main researcher)

Amount approved by the Deanship of Scientific Research	Total Sum	Award	Number of Months	Number of research projects participated this year	Degree	Name

b\ Co- Researchers

(1000 riyals monthly award paid to each co- researcher)

The amount approved by the Deanship of Scientific Research	Total Sum	المكافأة Award	Number of Months	Number of research projects Participated this year	Degree	Name

c\ Consultants

(500 riyals /day for one city resident consultants not exceeding (7000 riyals), 1000 riyals /day for one non-city resident consultants not exceeding (14000), 2000 riyals /day for one out of kingdom counsellor not exceeding (20000).

The amount approved by the Deanship of Scientific Research	Total Sum	Award	Number of consultations	Consultation Entity	Name
				<input type="checkbox"/> Resident <input type="checkbox"/> Outside city <input type="checkbox"/> Abroad	

d\ Research Assistants

(No more than 1000 riyals/Month for PhD holders of research Assistants, No more than 800 riyals/Month for Master holders of research Assistants, No more than 600 riyals/Month for bachelor's degree holders of research Assistants, No more than 400 riyals/Month for Diploma holders or less. (no more than 3 Assistants and secretaries for only one month)

The amount approved by the Deanship of Scientific Research	Total Sum	Award	Number of Months	Degree	Name
				<input type="checkbox"/> PhD <input type="checkbox"/> Master <input type="checkbox"/> Bachelor <input type="checkbox"/> Diploma or lower	
				<input type="checkbox"/> PhD <input type="checkbox"/> Master <input type="checkbox"/> Bachelor <input type="checkbox"/> Diploma or lower	
				<input type="checkbox"/> Diploma or lower	Secretary
			Total required amount for awards item ()		

Fifth\ Balance sheet

2) Equipment Item (No insurance for available equipment at the University, required equipment by other research projects, office equipment or computers)					
The amount approved by the Deanship of Scientific Research	Required amount of money	Quantity\ number	Brief Description of the device in Arabic	Device name in English	No
			Total required amount for Equipment's Items		

3) Materials and Analyses (Statistical services are charged at a cost of 500 Saudi Riyals for services not provided by the Statistical Services Unit at the Deanship of Scientific Research). "				
The amount approved by the Deanship of Scientific Research	Required amount of money	Quantity\ number	Brief Description of what is needed in Arabic	Name in English
				Materials:
				-1
				-2
				Analyses:
				-1
				-2
			Total amount required of for materials and analyses item	

4) Programs Items (Programs that can be provided by the University's Information Technology Center or educational materials on DVDs or similar media are not covered)					
The amount approved by the Deanship of Scientific Research	Required amount	Quantity	Brief Description of the Program in Arabic	Program name in English	م
			Total required amount for Programs Items		

5) Miscellaneous expenses item (Does not include stationery, photocopying, video tapes, books, and references)

The amount approved by the Deanship of Scientific Research	Required amount	Quantity	Details	No.
			The total amount requested for the Miscellaneous expenses item.	

6) Publication Costs (The approved amount is disbursed after providing the deanship with proof of publication, and it does not exceed 6000 Saudi Riyals per scientific paper)

The amount approved by the Deanship of Scientific Research	Required amount	Number of Scientific research papers expected to be published
		Total required amount for publication item

7) Transportation Cost Item (conferences and workshops attendance are excluded, as application through the university website is available)

The amount approved by the Deanship of Scientific Research	Required amount	Details	Type	No.
			<input type="checkbox"/> Field trips <input type="checkbox"/> Samples transport <input type="checkbox"/> Others (specify type)	
		Total required amount for transportation item		
The amount approved by the Deanship of Scientific Research		Total budget		
		The maximum proposed research budget for a duration of 12 months should not exceed 100,000 Saudi Riyals. The maximum proposed research budget for a duration of 24 months should not exceed 200,000 Saudi Riyals. The maximum approved research budget for a survey-based study is 20,000 Saudi Riyals with only one researcher		

Filled in by the head of the department

Visualizations:	<input type="checkbox"/> available	<input type="checkbox"/> not available	1) required equipment for the Project:
Visualizations:	<input type="checkbox"/> Available in the Dept.,	<input type="checkbox"/> not Available in the Dept.,	2) required materials for the Project:
Visualizations:	<input type="checkbox"/> available	<input type="checkbox"/> not available	3) required programs for the Project
Signature:	Date:	Name:	Head of department

Sixth \ Submission requirements

Requirements		#
<input type="checkbox"/>	An Electronic and a hard copy of Research Proposal Application Form (according to the Form)	1
<input type="checkbox"/>	An Electronic and a hard copy the main research's curriculum vitae	2
<input type="checkbox"/>	An Electronic and a hard copy of the co-researchers' curriculum vitae	3
<input type="checkbox"/>	An Electronic and a hard copy of the consultants' CV (+ a copy of abroad consultants' passport)	4
<input type="checkbox"/>	Statement from non-university research assistants' Employer	5
<input type="checkbox"/>	An Electronic and a hard copy of the research team data (according to the Form)	6