

Research Project Modification Request

Respected Vice President for Graduate Studies and Scientific Research,

Peace and blessings be upon you. After greetings...

Referring to the approval of funding for research project number () titled () as part of the funded projects for the budget of the year (), and having reviewed the unified regulations for scientific research in universities and the executive and procedural guidelines specific to Hafar Al-Batin University, I would like to submit a request for the following modification:(1)

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| <input checked="" type="checkbox"/> Adding a consultant (Consultancy Agency) | <input checked="" type="checkbox"/> Changing the project plan |
| <input checked="" type="checkbox"/> Changing a consultant (Consultancy Agency) | <input checked="" type="checkbox"/> Transferring the main researcher authorities to the alternative researcher |
| <input checked="" type="checkbox"/> Changing Co-Researcher | <input checked="" type="checkbox"/> Changing Co-Researcher |
| <input checked="" type="checkbox"/> Adding a Co-Researcher | <input checked="" type="checkbox"/> Adding a Co-Researcher |
| <input checked="" type="checkbox"/> Changing Research Assistant | <input checked="" type="checkbox"/> Changing Research Assistant |
| <input type="checkbox"/> Approval for Academic Leave | <input type="checkbox"/> Adding a Research Assistant |
| Request Details: | |
| Justification: | |
| Main Researcher / Name: | Signature: Date: / / 14 AH |

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|---|---|
| Dean's Decision / After presenting the matter to the Arbitration Committee, the following is decided: | |
| <input type="checkbox"/> Approve the Request | <input type="checkbox"/> Disapprove the Request |
| Visuals: | |
| Dean of Scientific Research / | Signature: Date: / / 14 AH |
| | |

- Copy after endorsement for the Main Researcher.
- Copy after endorsement for the Secretary of the Scientific Council in case of requesting approval for academic leave.

(1) In case of adding or changing a member of the research team attached with the request Statement of approval from the researcher concerned In addition to the CV.
(2) Attach purchase requisitions, quotations and invoices for the item in question.
(3) The decision of the Scientific Council and the scientific sabbatical programme to be completed shall be accompanied with the