

Scarcity Allowance Payment Request Form

Personal data			
Employee NO		Full Name	
Academic Rank		National ID Number	
College		General Specialization	

His Excellency _____, the Dean of Human Resources Deanship
may Allah bless him.

Peace, mercy, and blessings of Allah be upon you.

This to inform you that the qualifications and certificates of the aforementioned have been reviewed, and we certify the validity of the information and that his specialty is among the specialties entitled to the scarcity allowance by the decision stipulated by the Council of Ministers No. (259) dated 1/9/1429 AH.

Department and College Approval			
College Dean		Head of Department	
Signature		Signature	
Date		Date	

Deanship of Human Resources			
Percentage of Saudi faculty members to non-Saudis = %			
Review			
Head of Payroll Department		Signature	
Audit			
HR Operations Manager		Signature	
Approval			
Dean of Human Resources Deanship		Signature	

Number: _____

Date: _____